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Board of Trustees Meeting Minutes 1994-05-06

Bowling Green State University

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MINUTES
Board of Trustees
Bowling Green State University
May 6, 1994

Notice having been given in accordance with the Board of Trustees Bylaws, the following members met in the Assembly Room of McFall Center, Bowling Green Campus on May 6, 1994: John C. Mahaney, Jr., Chair; C. Ellen Connally, Vice Chair; David A. Bryan; Jodi Chappell; Alvin Heard; John A. Laskey; Delbert L. Latta; G. Ray Medlin, Jr.; Valerie L. Newell; Thomas W. Noe; Kermit Stroh.

Also present were President Paul J. Olscamp; Lester E. Barber, Executive Assistant to the President and Secretary to the Board; Benjamin Muego, 1993-94 Faculty Representative to the Board; Anupam Trivedi, 1993-94 Graduate Student Representative to the Board; Jennifer Mathe, 1994-95 Undergraduate Student Representative to the Board; Greg Jordan, 1993-94 Administrative Staff Representative to the Board; Robert Kreienkamp, 1993-94 Classified Staff Representative to the Board; Eloise E. Clark, Vice President for Academic Affairs; J. Christopher Dalton, Vice President for Planning and Budgeting; Robert L. Martin, Vice President for Operations; Philip R. Mason, Vice President for University Relations; Ron Zwierlein, Interim Vice President for Student Affairs; Gaylyn J. Finn, Treasurer; media representatives; and a number of observers.

Chair Mahaney called the meeting to order at 10:10 a.m.; the Board Secretary called the roll and announced that a quorum was present (nine Trustees).

ELECTION OF OFFICERS - 1994-95

Dr. Barber distributed ballots to the Trustees for election of the President, the Vice President and the Secretary to the Board for next year. He asked that each Trustee complete the ballot and noted that the Secretary would collect the ballots for tabulation of the voting; announcement of the election results would be made later in the meeting.

MINUTES

Motion was made by Mr. Noe and seconded by Mr. Medlin that the minutes of the meeting of April 8, 1994, be approved as written. The motion carried.

PRESIDENT'S REPORT

New Dean College of Education and Allied Professions

It is a pleasure to inform you that Dr. Les Sternberg has been named Dean of the College of Education and Allied Professions. Pending your ratification today, his appointment will be effective August 1, 1994. Dr. Sternberg has an extensive background in higher education and most recently has served as Associate Dean of Education at Iowa State University.

I also wish to recognize and applaud the outstanding leadership that Dr. Ronald Russell has provided. Ron has led the College with distinction, and in his prior service to the University has always had the interests of the University and its students, faculty, and staff uppermost in mind. We wish him well as he begins his retirement and continues to serve the University through the Supplemental Retirement Program.

New Legal Counsel

It is a special privilege this morning to formally introduce our new general counsel, Ms. Nancy Footer. Nancy attended our meeting at Firelands last month, but has not been introduced to you on the main campus. Nancy comes to us from the University of Houston System where she was Associate University Counsel. She has

already made her mark and has won the admiration and respect of people with whom she has worked. Nancy, on behalf of the faculty, staff, students and Board of Trustees, welcome. We're glad you are here!

Vice President Student Affairs/Intercollegiate Athletic Director Searches Update

The process to fill the position of Vice President for Student Affairs is well underway with a decision expected by July 1, 1994. Jason Jackson, former Undergraduate Student Government President, chaired the committee, but since Jason will be graduating and leaving the campus, Ms. Tonia Stewart, Director of Off-Campus Housing, has been selected by the committee to assume the duties of the chair until the search is completed. The final candidates have been asked to visit the campus during the next several weeks.

The search for the Director of Intercollegiate Athletics is well underway. The committee is in the process of screening applications and when this phase is complete, the final candidates will be brought to campus for interviews. A decision is expected by July 1, 1994, or very soon thereafter.

Faculty Senate/Graduate Student Senate/Undergraduate Student Government New Officers

Our special thanks to Professors Benjamin Muego, Dorothy Behling, and Veronica Gold who have served as officers in the Faculty Senate so tirelessly the last year. For the coming year, Professor Behling will serve as Chair, Dr. Fiona MacKinnon-Slaney (Higher Education and Student Affairs) will assume the post of Vice-Chair, and Dr. Veronica Gold will again serve as Secretary. We look forward to working closely with the officers of the Senate during the coming year.

Jason Jackson is not in attendance today, but I would like to say thanks to Jason, who has so ably served as President of the Undergraduate Student Government for two terms, and as a student Trustee. Jason has done a fine job of representing his constituency. Jennifer Mathe replaces Jason and was introduced to you at the last Board Meeting held on the Firelands Campus.

David Vaillancourt replaces Anupam Trivedi as President of the Graduate Student Senate. Our special thanks to Anupam for his outstanding service and his excellent representation of the graduate students on the campus.

1994 Fall Semester Admissions Update

I would like to report on the status of freshmen and transfer admission for the 1994 Fall Semester. To date, we have received 8646 applications from freshmen seeking admission for the 1994 Fall Semester. This represents a decrease of 339 or -3.77%. Transfer applications number 675, which is an increase of 48 or 7.66%. All comparisons are made with application statistics from the previous year for the same general time period.

Applications have been received from 85 National Merit Semifinalists, compared to 60 last year. This represents an increase of 41.67%.

Grants and Contracts Awarded

The comparative numbers for grants and contracts for July 1, 1993 through March 31, 1994 are as follows:

Total Research Grants for 1992-93 = \$2,222,312.93 and for 1993-94 = \$2,222,322.85.
 Total Special Grants and Contracts for 1992-93 = \$7,658,383.56 and for 1993-94 = \$7,204,300.21.
 Total all Grants and Contracts for 1992-93 = \$14,685,347.56 and for 1993-94 = \$13,277,068.21.
 Non Restricted Rotary Accounts for 1992-93 = \$467,344.45 and for 1993-94 = \$417,988.04.
 Academic Research Centers for Fiscal Year to Date = \$285,760.00.

Faculty and Staff Awards

Dr. Milagros Pena, assistant professor of ethnic studies and sociology, has been awarded a Fulbright Scholarship to conduct research in Mexico next year. Her areas of expertise focus on the sociology of religion and social movements, particularly the role of Latino women in the church. She has just published a book, entitled Theologies and Liberation: An Analysis of the Role of Ideas in Social Movement in Peru.

Dean Clyde R. Willis served as guest editor for a special issue of the *Journal of Allied Health*, Winter 1994. The topic consisted of a review of major problems surrounding accreditation of allied health. It was a major collaborative effort engaging educational leaders from higher education, professional associations, governmental agencies and others. Supported in part by the Pew Charitable Trust, the issue lays out an agenda for accreditation in the allied health areas.

Dr. Robert Perry, Chair of the Ethnic Studies Department, is the 1994 recipient of his professional organization's top award. The National Association of Ethnic Studies presented the Charles C. Irby Distinguished Service Award to Dr. Perry during its annual conference held recently in Kansas City, Missouri. Dr. Perry was cited for his dedication to the teaching of ethnic studies and for his long and continuing service to the association.

Dr. Donald Gehring, Professor of Higher Education and Student Affairs, has been awarded the Association for Student Judicial Affairs Distinguished Service Award that recognized exceptional contributions to the area of judicial affairs.

Dr. Carmen Fioravanti, Professor of Biological Sciences, has accepted an invitation to serve as a member of the Department of Health and Human Services Tropical Medicine and Parasitology Study Section, Division of Research grants, for a three-year term. Members are selected on the basis of their demonstrated competence and achievement in their scientific discipline. Membership on a study section provides a unique opportunity to contribute to the national biomedical research efforts.

The American Culture Studies Program has announced that Leah Hackleman has been awarded an American Fellows dissertation grant by the American Association of University Women Educational Foundation. Selected as one of fifty-nine recipients from an application pool of more than one thousand graduates and post-doctoral students, Leah's achievement reflects credit to the American Culture Program, the College of Arts and Sciences, the Graduate College, and the University.

Dr. Reginald Noble, Professor Emeritus of Biological Sciences, has been appointed co-chair of the National Academy of Sciences Committee on Biodiversity Conservation in Transboundary Protected Areas. This committee will participate in a workshop in Poland later this month to explore the opportunities to integrate science and management in transboundary protected areas in Central Europe for the conservation of biodiversity.

It was my privilege to host the Annual Staff Awards Banquet held on April 25 honoring 139 University employees who have reached 15 or more years of service. Two were recognized for their 35 years each and two were honored for their 30 years of service to Bowling Green. Another 150 people who have reached five and ten year anniversaries have been honored in separate ceremonies around campus.

Multicultural Affairs

The 1994 Pre-college Enrichment Program will commence on June 19 and last for six weeks. Twenty-four Black and Hispanic students will be selected from high schools throughout the state of Ohio. Once the students are accepted into the program, they will spend six weeks on campus. During this time, they will be exposed to a series of academic modules in career/personal development, science, technology, mathematics and computer basics. In addition, the students will have access to both indoor and outdoor recreational facilities located on campus and participate in program-sponsored field trips.

Residential Services

Each semester the Residence Life Survey offers students the opportunity to rate their residential experience. Surveys are distributed to 50% of the students living in the large residence halls. Response rate ranges from 27-30% and is generally higher in the fall than in the spring. Residents are asked about the facilities, staff, activities, and the atmosphere on a scale ranging from strongly agree to strongly disagree. In addition, an open ended set of questions asks the students to indicate what they like most and what they like least about living in a residence hall.

Consistently, the students assert that a sense of community exists in their residence hall and that students study on their floor. More than 80% of the students indicate that they feel safe in the residence hall. In light of concerns on many campuses today, this response is encouraging for BGSU. Students respond very well to the dining services with 75% indicating a positive response to the atmosphere in the dining rooms. Services at the desk are viewed positively as indicated by more than 60% of the responders. Responses related to the staff were positive. They indicated that having a Resident Advisor living on the floor was important. Activities such as hall council and recycling programs also receive a positive response.

Development

The spring telefund was completed in April with a new record of \$267,514 in pledges. The spring telefund raises money for needs identified by the colleges. This year Firelands College alumni were called for the first time. The fall and spring telefunds combined generated \$658,000 in pledges, a record high for the Bowling Green program.

Television Services

WBGU-TV previewed its latest production, *Baseball in Japan*, for underwriters, business partners and members of the General Manager's Circle, April 18, in the WBGU studio. Authentic Japanese dishes were served for the guests. The world premiere of the program was April 20 on WBGU-TV. It is being distributed nationally and has been picked up by public television stations in Cleveland, Pittsburgh, and Dallas so far.

A second "Math Boosters" Family Math Night was held on April 25 at 6 p.m. hosted by television teacher Susan Robinson. Like the Family Math Night held in March, the special live edition focused on ways parents and children can learn math together. Parents at participating schools, as well as at home, had the opportunity to call in questions throughout the hour-long broadcast.

Congresswoman Marcy Kaptur and a panel of health care specialists were in the WBGU studio April 7 for the taping of "Health Insurance 101: Making Sense of Reform," a co-production of WBGU and WGTE, Toledo's public television station. The program aired for the first time on both stations the next day. The discussion focused on the pros and cons of various health care proposals currently being considered. The program was moderated by Judy Paschalis, public affairs director of WBGU, and Toledo newscaster Jerry Anderson.

Congresswoman Kaptur will return to the WBGU studio for a taped edition of "Journal 1994," airing Tuesday, May 10 at 10:30 p.m. Other topics planned for May include women's health care on May 24.

University Relations

The "State House Falcons" breakfast will be held on Wednesday, May 18, at Christophers in The Vern Riffe Center, Columbus. The Honorable Vern Riffe will be receiving an Honorary Doctorate of Political Science Degree at this time.

Commencements

Commencement at Firelands will be held this evening and Cuyahoga County Prosecutor, Stephanie Tubbs Jones, will be the speaker.

The Main Campus Commencement will be tomorrow at 10:00 a.m. in Doyt L. Perry Stadium. Mr. Scott Hamilton, Olympic Gold Medalist, will be the commencement speaker and will receive an honorary degree doctor of performing arts degree. Dr. Jason Steven Cohen, Managing Director of New York Shakespeare Festival and a BGSU alum, will receive an honorary doctor of performing arts degree at the same exercise.

PERSONNEL/FACILITIES COMMITTEE

Mr. Medlin reported that the Personnel/Facilities Committee met on Thursday afternoon and reviewed five action items and heard two reports.

Personnel Changes Since February 11, 1994, Meeting

No. 36-94 Mr. Medlin moved and Mr. Latta seconded that the Board of Trustees has reviewed and ratified the Personnel Changes since the February 11, 1994, meeting. The motion was approved with eight affirmative votes and one abstention.

PERSONNEL CHANGES ADMINISTRATIVE STAFF February 11, 1994 through May 6, 1994

ACADEMIC AFFAIRS

<i>Name</i>	<i>Title and Department</i>	<i>Effective Date</i>	<i>Salary</i>
<u>New Appointments Full-time</u>			
Heather Craig	Research Assistant, Biological Sciences	3-16-94/4-30-95 (externally funded)	\$17,978 fyr
Barbara Lang	Alumni/ Development Officer, College of Arts and Sciences	3-30-94/6-30-94 (externally funded)	\$30,500 fyr
Julie Rogers	Technical Assistant, Firelands Computing Services	3-7-94/6-30-94	\$24,000 fyr

Reappointments Full-time

Josephine Rezmman Sevits	Lab Assistant, Biological Sciences	2-22-94/6-30-94 (externally funded)	\$16,835 fyr
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Reappointments Part-time

Kelly Moore	Reference Assistant, Univ. Libraries & Learning Resources	1-17-94/4-30-94	\$1,392
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<i>Name</i>	<i>Title and Department</i>	<i>Effective Date</i>	<i>Reason</i>
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Resignations

Cheryl Carothers	Coordinator for Continuing Ed. College of Health & Human Svs.	3-25-94 (externally funded)	Another position
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OPERATIONS

<i>Name</i>	<i>Title and Department</i>	<i>Effective Date</i>	<i>Salary</i>
<u>New Appointments Full-time</u>			
Barbara Erisman	Assistant Director, Food Operations (formerly classified)	11-22-93/6-30-94	\$39,973 fyr

Leave of Absences

Jean Crozier, Services Manager, University Union, effective 2-1-94 until further notice, leave without pay.
 Peggy Franketti, General Manager, Food Operations, effective 3/23, 24, 25/94, leave without pay.

PLANNING AND BUDGETING

<i>Name</i>	<i>Title and Department</i>	<i>Effective Date</i>	<i>Salary</i>
<u>Reappointments Full-time</u>			
John Martin	Interim Admissions Director, Office of Admissions	3-1-94/4-30-94	\$68,896 fyr (\$4,504.34 actual; salary reduced by an amount equal to gross PERS retirement pay - \$7,110.34)

<i>Name</i>	<i>Title and Department</i>	<i>Effective Date</i>	<i>Reason</i>
<u>Resignations</u>			
Ronald Reazin	Systems Programmer, University Computer Services	2-8-94	Another position

Leave of Absence

Tawn Williams-Nell, Administrative Assistant, Bursar's Office, effective 3-22-94/5-31-94, leave without pay.

PRESIDENT'S AREA

<i>Name</i>	<i>Title and Department</i>	<i>Effective Date</i>	<i>Reason</i>
<u>Resignations</u>			
Mary Ellen Cloninger	Associate Athletic Director, Intercollegiate Athletics	2-28-94	Another position
Ernie Gilbert	Assistant Volleyball Coach, Intercollegiate Athletics	2-28-94	Personal and family matters

Changes in Assignment, Title, and/or Salary

Robert D. Cunningham, from Coordinator, Handicapped Services and EEO Specialist, \$36,260 fyr to Associate Director of Affirmative Action and Disability Resources, Affirmative Action and Disability Resources, \$39,886 fyr, effective 4-1-94 until further notice; promotion.

Kenneth Kavanaugh, Associate Director for Operations and Facilities, Intercollegiate Athletics, \$1,000 stipend for assuming the duties and assignment of the Senior Women Administrator on a temporary basis, effective 3-1-94/6-30-94.

STUDENT AFFAIRS

<i>Name</i>	<i>Title and Department</i>	<i>Effective Date</i>	<i>Salary</i>
<u>Resignations</u>			
Kenneth Brown	Assistant Director, Financial Aid & Student Employ.	2-10-94	Another position
Gregory Ross	Director of Special Programs Multicultural Affairs	5-31-94	Pursuing Ph.D. degree

Changes in Assignment, Title and/or Salary

Kathryn Ellis, Part-time Pharmacist, Student Health Services, employed extra hours on 2/4, 9,11, 14, 18, 25/94 (one hour each day); 3/31/94 (3 hours) \$179.55.

Marilyn Mackay, Lab Coordinator, Student Health Services, effective 2/3, 10, 11, 15, 18, 24, 25, 28/94 (8 hours each day); 3/1, 3, 10, 17/94 (8 hours each day), leave without pay.

Amy O'Donnell, from Assistant Director of Career Planning and Placement, \$30,629 fyr (resignation effective 3-4-94) to Director of Orientation, Student Activities and Orientation, \$33,000 fyr, effective 3-7-94/6-30-94, promotion.

Janet Spieker, Part-time Pharmacist, Student Health Services, employed extra hours on 1/10, 21/94 (8 hours each day) and 1/24/94 (3 hours); \$396.72.

UNIVERSITY RELATIONS

<i>Name</i>	<i>Title and Department</i>	<i>Effective Date</i>	<i>Salary</i>
<u>New Appointment Full-time</u>			
Amy Cole	Assistant Director of Alumni Affairs Alumni and Development	2-14-94/6-30-94	\$29,500 fyr
D. Frederick Connor	Promotion Video Specialist, Public Relations	3-7-94/6-30-94	\$30,000 fyr
Bruce Harrison	Director of Planned Giving, Alumni and Development	3-31-94/6-30-94	\$55,000 fyr
Karen Williams	Director of Corporate & Foundation Relations, Alumni and Development	2-28-94/6-30-94	\$45,000 fyr

Changes in Assignment, Title and/or Salary

D. Frederick Connor, from Promotion Video Specialist to Video Producer, Public Relations, contract title addended, effective 3-7-94.

Michael Fitzpatrick, from Operations and TV Computer Services Manager to Assistant Director of Broadcast Services, WBGU-TV, effective 7-1-93, title change.

Gail Hanson, from Associate Director of Development - Research to Director of Research and Records, Alumni and Development, effective 2-1-94, title change.

Bernadette Restivo Noe, from Assistant Director of Development - Major Gifts to Director of Major Gifts, Alumni and Development, effective 2-1-94, title change.

Suzanne Sopa, from Assistant Director of Development - Annual Giving to Director of Annual Giving, Alumni and Development, effective 2-1-94, title change.

Sabrina White, Assistant Director of Alumni Affairs, Alumni and Development, from \$27,500 fyr 9-7-93/6-30-94 to \$29,500 fyr, effective 3-1-94/6-30-94, salary adjustment to bring her salary to the same level as the other Assistant Directors hired within the last six months.

PERSONNEL CHANGES FACULTY

February 11, 1994 through May 6, 1994

ARTS AND SCIENCES

Leaves of Absence

Mohammad Dadfar, Associate Professor of Computer Science, 1994-95 academic year.

Klaus Schmidt, Chair and Professor, of German, Russian & East Asian Languages, June 27-30, 1994.

Resignations

Deepika Petraglia-Bahri, Instructor of English, effective 6/22/94.

Joseph Petraglia-Bahri, Assistant Professor of English, effective 6/22/94.

James E. Taylor, Associate Professor of Philosophy, effective 8/6/94.

Lucila Vargas, Assistant Professor of Journalism, effective 5/19/94.

Changes in Assignment, Rank and Salary

Robert Berg, Assistant Professor of Romance Languages probationary (3/7) from \$33,680 academic year to \$34,581 academic year rate, salary adjustment effective 1/1/94.

Francisco Cabanillas, Assistant Professor of Romance Languages probationary (3/7) from \$33,680 academic year to \$34,581 academic year rate, salary adjustment effective 1/1/94.

Federico Chalupa, Assistant Professor of Romance Languages probationary (4/7) from \$34,468 academic year to \$34,975 academic year rate, salary adjustment effective 1/1/94.

Eric Dubow, Associate Professor of Psychology (Tenure) from \$43,641 academic year to \$46,141 academic year rate, salary adjustment effective 1/1/94.

Peggy C. Giordano, Professor Sociology (Tenure) from \$58,530 academic year to \$61,030 academic year rate, salary adjustment effective 1/1/94.

Harold Goldstein, Psychology from Instructor, temporary, \$34,941 academic year to Assistant Professor, probationary (2/7), \$35,741 academic year rate, Ph.D. requirements completed 12/14/93.

Elizabeth Heineman, History from Instructor, temporary, \$29,200 academic year to Assistant Professor, probationary (1/7) \$30,000 academic year rate, Ph.D. requirements completed 12/8/93.

George Looney, Instructor of English from terminal to temporary effective 8/18/93 academic year.

Ann Marie Ryan, Psychology from Associate Professor (Tenure) from \$39,871 academic year to \$44,871 academic year rate, salary adjustment effective 1/1/94.

BUSINESS ADMINISTRATION

Resignations

David Kisor, Management, effective 12/20/93.

Changes in Assignment, Rank, and Salary

Bai-Yau Yeh, Assistant Professor of Applied Statistics and Operations Research probationary (1/7) from \$43,500 academic year to \$45,500 Ph.D. requirements completed May, 1993.

EDUCATION & ALLIED PROFESSIONSNew Appointment - Full-Time

Les Sternberg, Dean and Professor of Special Education, tenure, \$108,000 fiscal year rate, effective 7/29/94.

HEALTH AND HUMAN SERVICESResignation

Michael Rastatter, Professor of Communications Disorders, effective 5/19/94.

LIBRARIES AND LEARNING RESOURCESResignation

C. Martin Rosen, Assistant Professor in Bibliographic Services of the Library, effective 4/21/94.

FIRELANDSResignation

Arleen Hartman, Humanities, effective 5/19/94.

Proposed Emeritus Appointments

No. 37-94 Mr. Medlin moved and Mr. Bryan seconded that approval be given to the appointment to emeritus status of the following faculty members who will retire at the end of the academic year, as recommended by the appropriate college dean, the Committee on Honorary Degrees and Commemoratives, the Vice President for Academic Affairs, and the University President. The motion was approved with no negative votes.

Dr. Hassoon Al-Amiri, Professor Emeritus of Mathematics and Statistics

Dr. William Baxter, Associate Professor Emeritus of Biological Sciences

Dr. Jean Bateman, Associate Professor Emeritus of Health, Physical Education and Recreation

Ms. Dolores Black, Associate Professor Emeritus of Health, Physical Education and Recreation

Dr. Harold Brubaker, Associate Professor Emeritus of Educational Curriculum and Instruction

Mr. Richard Cioffari, Professor Emeritus of Music Performance Studies

Ms. Carol Durentini, Assistant Professor Emeritus of Health, Physical Education and Recreation

Mr. Donald Ehrlichman, Associate Professor Emeritus of Art

Mr. Robert Gill, Assistant Professor Emeritus of Health, Physical Education and Recreation

Ms. Patricia Griffith, Instructor Emeritus of Special Education

Dr. H. Theodore Groat, Professor Emeritus of Sociology

Dr. Helmut Gutmann, Assistant Professor Emeritus of German, Russian and East Asian Languages

Mr. Mark Kelly, Professor Emeritus of Music Education

Dr. JoAnne Martin-Reynolds, Professor Emeritus of Educational Curriculum and Instruction

Dr. Charles McCaghy, Professor Emeritus of Sociology
 Dr. Leo Navin, Professor Emeritus of Economics
 Dr. Dean Neumann, Professor Emeritus of Mathematics and Statistics
 Dr. Victor Norton, Professor Emeritus of Mathematics and Statistics
 Dr. Joseph Perry, Professor Emeritus of Sociology
 Ms. Patricia Peterson, Assistant Professor Emeritus of Health, Physical
 Education and Recreation
 Dr. John Piper, Associate Professor Emeritus of Health, Physical Education and
 Recreation
 Dr. Francis Rabalais, Associate Professor Emeritus of Biological Sciences
 Dr. Robert Romans, Associate Professor Emeritus of Biological Sciences
 Dr. Rene Ruiz, Professor Emeritus of Romance Languages
 Dr. Brownell Salomon, Professor Emeritus of English
 Dr. Elizabeth Stimson, Associate Professor Emeritus of Educational Curriculum
 and Instruction
 Dr. Ralph Townsend, Professor Emeritus of Mathematics and Statistics
 Dr. Daniel Tutolo, Professor Emeritus of Educational Curriculum and Instruction
 Mr. Ralph Warren, Associate Professor Emeritus of Art
 Dr. Larry Wills, Associate Professor Emeritus of Educational Curriculum and
 Instruction

Proposed Improvement Projects To Be Funded

Mr. Medlin stated that the committee recommended to the Finance Committee the approval of funding totaling \$14,000 for the emergency repair of the Bookstore loading dock.

Proposed Revisions to the Student Code

No. 38-94 Mr. Medlin moved and Judge Connally seconded that approval be given to the proposed revisions to the Student Code. The motion was approved with no negative votes.

PROPOSED CHANGES TO THE STUDENT CODE - GENERAL

Article VII. B. Jurisdiction

The ~~director of residence education and the~~ **director of policy and facility management** and small group housing and Greek life or designee has original jurisdiction in all cases involving the violation of a specific residence unit's regulations or the violation of rules applying solely to the residence units. Where the jurisdiction of the ~~director of residence education~~ **director of policy and facility management** and small group housing and Greek life or designee is not apparent, the case will be referred to the director of standards and procedures.

Section B - Procedural Interview for an Accused Student

1. If the director of standards and procedures **or designee** has reason to believe these facts constitute a Code violation, the director **or designee** will contact the alleged student offender—in writing or in person—to schedule a procedural interview.
2. At the procedural interview, the director **or designee** will present the student with written charges, inform the student of the due process rights provided by Section VIII.E. and will advise the student of the right to have the case heard by either the director of standards and procedures **or designee**, or the Student Arbitration Board if an undergraduate student or the Graduate Student Judicial Board if a graduate student, except under the conditions specified in Section VII.D.5. The status of a student shall be determined by his/her enrollment status at the time the alleged violation occurred.

3. The director **or designee** will inform the student of the range of sanctions authorized under this Code before a student enters a plea of guilty.
4. Within five days after the procedural interview, the student will submit a decision in writing to the director **or designee** stating who the student desires to conduct the hearing.
5. If a student has been properly notified of a procedural interview and fails to appear, the student may be temporarily suspended by the director of standards and procedures **or designee** until the student requests and appears at a new procedural interview, provided no justifiable excuse was accepted by the director **or designee**.

Appendix A - Definitions (add)

21. The term "possession" means a voluntary act if the possessor knowingly procured or received the thing possessed or was aware of his/her control of the item.

Appendix B - Regulations

B. Level B Regulations (add)

18. Sexual Harassment (Appendix H)
Sexual Harassment, including all forms of sexual harassment. (See Appendix H - Sexual Harassment)
19. Racial Harassment (Appendix I)
Racial Harassment, including all forms of racial harassment. (See Appendix I - Racial Harassment)

C. Level C Regulations (add)

4. Stalking
 - a. Engaging in a pattern of conduct which reasonably causes another to believe that the offender will cause physical harm to the other person; or
 - b. Engaging in a pattern of conduct which interferes with an individual's employment or academic performance

C. Level C Regulations, 1. Alcoholic beverages (add)

- f. a violation of any University alcohol policy.

D. Level D Regulations, 5.3)

insulting, taunting, challenging another under circumstances in which conduct is likely to provoke a violent response ~~(e.g., sexual or racial harassment)~~;

D. Level D Regulations (add)

- 6) engaging in such conduct which has the purpose or effect of unreasonably interfering with an individual's employment or academic performance or creating an intimidating, hostile or offensive working or educational environment.

Appendix G - Policies and Procedures for the Prevention of and Response to Sexual Offenses

I. Awareness and Prevention of Sexual Offenses, C. (revised)

Programming and information are provided by the following campus support services: Office of Public Safety, Prevention Center for Alcohol and Other Drug Abuse, Residential Services and the Off-Campus Student Center, Student Health Service, Student Wellness Center, **the Counseling Center** and the Office of the Vice President for Student Affairs.

II. Procedures to be followed in cases of an alleged sexual offense.

B. Legal Issues

3. Reporting Procedures On and Off Campus

On-campus offenses should be reported to University Police. All off-campus offenses should be reported to the city police **law enforcement agency that has jurisdiction.**

Appendix K - University Policy for Events where Alcohol is Present, II. B. 7.

for which the proper permits must be obtained from the Department of Liquor Control of Ohio. (Issuance of the permits is solely within the province of that department and subject to its rules and regulations. ~~No more than two such permits may be issued to the same applicant in any thirty-day period. Application forms are available in 425 Student Services Building and in the Office of Space Assignments, University Union.~~)

Appendix M - Organizations, C.

Continuing registration of student organizations

In order to retain their registered status, groups, which plan to be active during the academic year or the academic year and summer term, must submit an annual Student Organization Registration Form and a Hazing Compliance Form to the Office of Student Activities and Orientation during the first two weeks of fall semester. Groups failing to submit these forms will be considered inactive until such time as the forms are submitted. Groups ~~will also be~~ **are** also required to send a representative to the advisors/president's ~~reception and treasurers'~~ workshop held in the fall.

Appendix M - Organizations, G.3.

To establish financial accounts through the Bursar's Office **for on-campus charges.**

Appendix M - Organizations, I.5.

Failure to pay outstanding debt incurred in the name of the organization **in a timely manner (thirty days);**

Appendix M - Organizations, I.12

Failure to attend the ~~advisors/presidents reception and treasurers'~~ workshop.

Appendix M - Organizations, J.

Advisers

For purposes of continuity, direction, counseling and fiscal responsibility, each organization must have an adviser who is either a faculty member or staff member of Bowling Green State University. Exceptions to this rule may be made through the Office of Student Activities and Orientation. **Changes in advisers must be cleared through the office of Student Activities and Orientation.**

Appendix M - Organizations, K. (add)

3. ACGFA funds may not be transferred to financial accounts through the Bursar's office.

Appendix M - Organizations, M. (add)

8. It is the duty of the chief officer to keep the advisor of the chapter informed of the group's activities.
9. The University shall not be responsible for any contracts entered into by the chapter or any debts incurred by a chapter.

10. Use of University name.
 - a. No chapter may use the University's name or trademarks without the express authorization of the University except to identify University affiliation.
 - b. University approval or disapproval of any political or social issue may not be stated or implied by any chapter.
 - c. In the event that the name of the University is used in a letterhead on chapter stationery or appears on chapter publications or advertisements, it must appear below the name of the chapter and in smaller type.
 - d. Official letterhead stationery, logo or seal of the University may not be used in any way without written permission of the assistant vice president student affairs; student activities and orientation who will act as liaison with appropriate University personnel.
11. Pay all debts incurred in the name of the chapter in a timely manner (thirty days).

Appendix N - Policy on Posters, Notices, Handbills, Flyers and Banners, D. (revised to read)

Banners may be displayed in the **Business Building Mall and the Union Oval** with permission from Space Assignments. Banners must be secured with rope only and must be removed by the sponsor upon the conclusion of the event. No banner will be displayed for more than one week. No more than three (3) banners will be displayed at one time.

Appendix Q - University Policy on Fund Raising on the Campus (add)

The use, by student organizations, of outside vendors for purposes of raising money, must first be approved by the director of space assignments and the assistant vice president for student affairs; student activities and orientation. A vendor's agreement form is available to assist groups who are thinking of using a vendor.

PROPOSED CHANGES TO THE STUDENT CODE - UNIVERSITY COMPUTER SERVICES

Appendix B, Level B, item 8b.

No person shall knowingly alter, delete, or destroy data, information, or programmatic instructions contained on or in a computer, computer system, computer network, information storage media, or peripheral equipment, without or beyond the scope of the consent of the owner of the computer, computer system, computer network, information storage media, or peripheral equipment or other person authorized to give consent by the owner.

Appendix B, Level B, item 8c.

No person shall knowingly introduce a set of instructions, programmatic or otherwise into a computer, computer system, computer network, information storage media, or peripheral equipment, that will cause ~~the~~ a computer, computer system, computer network, information storage media, or peripheral equipment to do things unwanted by the owners thereof.

Add to Appendix A (To be posted in computer labs throughout the campus and distributed upon request.)

1. The term "electronic bulletin board", also known in a computer system or computer network context as the term "bulletin board" or simply "board", means a "location" on a computer system or computer network, where information such as text or data is electronically stored in categories; for example, political issues, computer software, social issues, hobby discussion, etc. Often, the general public is allowed to store or "post" information there in categories for relatively long periods of time such as days, weeks or months. Others may then connect to that location by way of a computer network, dial-up modem, or other electronic means, and read or copy the information.

2. The term "computer network newsgroup", also known as the term "newsgroup" means a category of opinion or other information; for example, political issues, computer software, social issues, hobbies, etc., usually for discussion purposes (often referred to as news articles), in the form of text or data and stored on many (often thousands of) computers located world-wide by way of a mechanism for propagating and storing such information, known as Usenet. When a computer site participates in Usenet, the site is connected by way of a computer network or by other electronic means, to its "neighbors", each of which are connected to other "neighbors", etc. Incoming and outgoing information is then propagated electronically throughout all the Usenet participant sites, usually within a day. People having access to a Usenet site are usually then allowed to post articles to appropriate categories. This information is typically stored only for a few days at a given site. These categories may have names such as "rec.arts.movies.reviews" or "talk.environment" or "alt.music.pink-floyd". Other categories may remain stored indefinitely for purposes such as informing new Usenet users how to use Usenet facilities, policies, etc. These categories have names such as "news.newusers.questions" or "news.announce.newusers" or "BGSU.newusers", etc.
3. The term "Falcon Data Network", "Falcon Data Net", or "FalconDataNet" means the primary interconnecting computer network at Bowling Green State University. The Falcon Data Network is a relatively high speed, high capacity computer network, often referred to as the "backbone", and forms connections between local computer networks, external computer networks, and between specific points on campus. It is operated by University Computer Services.
4. The term "chain letter" in a computer system or computer network context means an electronically propagated letter or electronic mail message, or a posting on an electronic bulletin board or computer network newsgroup, addressed or made available to several persons, with a request that each person send copies of the letter or posting to a number of persons who are to be asked to do likewise.
5. The terms "RADAR", "OPIE", "DAD", "TRAPPER", and the like, when used in a computer or computer system context refer to names of computers or computer systems. Names such as these are used so that as computer system hardware configurations change but the overall functioning and purposes of the system remain essentially the same, references to these computers or computer systems in documentation and elsewhere need not be updated.
6. The term "administrative data" means data that pertains to the administration of the affairs of the University. Examples of administrative data include, but are not limited to, student grade information, payroll information, personnel information, and financial aid information.

Add as Appendix B, Level B regulations of the Student Code:

1. Illegal use of computer systems or computer networks. Use of any computer system or computer network for illegal purposes.
2. Use of a computer system or computer network in violation of University standards of academic ethics. Use of a computer system or computer network in violation of University standards of academic ethics is prohibited.

Add as Appendix B, Level B regulations of the Student Code:

1. Attempting to circumvent computer system or computer network security systems. Attempting to circumvent University computer system or computer network security systems, or using University computer systems or computer networks in attempting to circumvent security systems elsewhere.

2. Failure to follow regulations of the United States government when reaching international locations. Failure to follow regulations of the United States government when reaching international locations by way of a computer network.
3. Accessing, modifying, deleting another person's computer software or data, or storing computer software or data in another person's computer storage space. Attempting to access, modify, or delete any other person's computer software or data on any computer system or computer network without their permission, or storing computer software or data in another person's assigned storage space except for instructors accessing computer accounts for classes they are teaching, or for group accounts for which appropriate access authority has been provided.
4. Failure to respect all copyrights or proprietary rights in computer software or data.
5. Unauthorized connecting, disconnecting, tampering with or making changes to physical components of a computer system or computer network. No person shall knowingly connect, disconnect, tamper with or make changes to any physical components of a University computer system or computer network unless the owners have granted their permission.
6. Failure to abide by computer software contracts. When using University Computer Services computer systems or computer networks, each person must abide by the University's computer software contracts. Copies of contracts administered by University Computer Services are available through that office, in Hayes Hall.
7. Unauthorized attempts to access administrative data. Unauthorized attempts to access administrative data on any University computer system or computer network. Examples of administrative data include, but are not limited to, student grade information, payroll information, personnel information and financial aid information.
8. Unauthorized possession of computer system components or computer network components. Unauthorized possession of computer system components or computer network components at any time, and in any location, is prohibited.
9. Use of a computer system or computer network to eavesdrop, or to collect passwords or authentication information. No person shall use a computer system or computer network to eavesdrop on another, or to collect passwords or other authentication information.
10. Forging electronic mail or other messages. No person may send a message in such a way that it appears to be sent by another person.
11. Anonymous use, or use of pseudonyms on a computer system or computer network to escape responsibility. No person shall use a computer system or computer network anonymously or use pseudonyms to attempt to escape from prosecution of laws or regulations, or otherwise to escape responsibility for their actions.
12. Use of a computer account by unauthorized persons. Use of a University Computer Services computer account after a person's student, graduate student, employment, contractual or grant association with the University ends.
13. Use of a University Computer Services computer account by someone other than the owner to whom the account has been assigned. Use of a University Computer Services computer account by someone other than the owner to whom the account has been assigned by University Computer Services, even if the owner has given permission to the other person, except for group accounts for which valid University access authority has been obtained.

Add as Appendix B, Level C regulations of the Student Code:

1. Failure to protect the confidentiality and privacy of computer data. When accessing administrative (or other) computer data, failure to take care to protect the confidentiality of the information, or to respect the privacy of the individuals to whom the information refers.
2. Use of a computer account, computer system or computer network to access resources and facilities other than for bona fide University administrative, research, instructional, or limited social purposes. Use of a computer account, computer system or computer network to access resources and facilities other than for bona fide University administrative, research, instructional, or limited social purposes. (Use for social purposes or non-academic interests such as reading hobby newsgroups or sending personal mail is a lower priority, and is allowed so long as it does not displace or disrupt use for instructional, research, or administrative purposes.) Copies of The Falcon Data Network Use Policy may be obtained from the office of University Computer Services in Hayes Hall.
3. Use of University computer system or computer network resources for purely personal gain. (Monetary gain for business purposes not related to University business, etc.)
4. Use of University computer system or computer network resources for commercial purposes. Use of University computer system or computer network resources for commercial purposes, unless the commercial result is linked to a particular use's purpose in contributing to the University's instruction or research goals, or to the University's administration.

Add to existing Appendix B, Level C, item 9, titled "Telephone, computer, or computer network harassment":

If a person requests that telephone, computer or computer network communications directed specifically to them, from a specific person cease, the latter person must stop such communications. Persisting such contact after notification is harassment and is a violation of this regulation.

Add as an Appendix B, Level D regulation of the Student Code:

Violation of Computer Systems, Computer Networks, and University Computer Services Policies and Regulations published in Appendix ??, section A. Violation of any computer system or computer network regulation published in Appendix ??, section A.

Add as new Appendix -- Computer Systems, Computer Networks, and University Computer Services Policies

PREFACE

University Computer Services exists to provide a wide range of computer system and computer network services to the University community. The policies and regulations herein are intended to promote the responsible, ethical, legal and secure use of its resources for the protection of all University Computer Services clients and the University. Each person is responsible for using these services in this way.

The following four sets of information describe titles of regulations that are computer system and/or computer network related regulations and where those regulations are found:

The following computer system and/or computer network related regulations are defined in Appendix B, Section A as Level A regulations under the topics listed below.

Illegal use of computer systems or computer networks.

Use of a computer system or computer network in violation of University standards of academic ethics.

The following computer system and/or computer network related regulations are defined in Appendix B, Section B as Level B regulations under the topics listed below.

Unauthorized possession of computer software or data.

Unauthorized copying or use of computer software or data and unauthorized use of computer accounts and data processing equipment.

Unauthorized use of computer and computer-related property.

Attempting to circumvent computer system or computer network security systems.

Failure to follow regulations of the United States government when reaching international locations.

Accessing, modifying, deleting another person's computer software or data, or storing computer software or data in another person's computer storage space.

Failure to respect all copyrights or proprietary rights in computer software or data.

Unauthorized connecting, disconnecting, tampering with or making changes to physical components of a computer system or computer network.

Failure to abide by computer software contracts.

Unauthorized attempts to access administrative data.

Unauthorized possession of computer system components or computer network components.

Use of a computer system or computer network to eavesdrop, or to collect passwords or authentication information.

Forging electronic mail or other messages.

Anonymous use, or use of pseudonyms on a computer system or computer network to escape responsibility.

Use of a computer account by unauthorized persons.

Use of a University Computer Services computer account by someone other than the owner to whom the account has been assigned.

The following computer system and/or computer network related regulations are defined in Appendix B, Section C as Level C regulations under the topics listed below.

Failure to protect the confidentiality and privacy of computer data.

Use of a computer account, computer system or computer network to access resources and facilities other than for bona fide University administrative, research, instructional, or limited social purposes.

Use of University computer system or computer network resources for purely personal gain.

Use of University computer system or computer network resources for commercial purposes.

A computer system and computer network related regulation is defined in Appendix B, Section D2, item e, as a Level D regulation under the topic: "Violation of published policies not included in this Code including but not limited to:

The following Section A of this appendix is proposed to be added as additional Level D regulations of the Student Code, pointed to by the proposed new Appendix B, Level D item introduced previously for this appendix:

A. Additional Level D regulations:

Any student who is found to be in violation of any of the following regulations is in violation of a Level D regulation of the Student Code and shall be subject to the maximum sanction of strict disciplinary probation or any lesser sanction authorized by this Code.

1. Divulging a University Computer Services computer account password to others. Divulging a University Computer Services computer account password to anyone other than the person to whom the account is assigned.

2. Failure to keep a computer account password secret. Failure to keep a computer account password secret, including failure to choose passwords which are not readily guessable, such as family names, pet names, phone numbers, addresses, social security numbers, license plate numbers, account names, user ID's, information in their computer directory, or any of the above spelled backwards or otherwise trivially permuted, etc., and failure to ensure no one is observing when entering a password into a machine or when a password is displayed on a screen.
3. Failure of the owner of a computer account to notify University Computer Services if the owner suspects anyone else has used their account. Failure of the owner of a computer account to notify University Computer Services if the owner suspects anyone else has used their account.
4. Providing either computer software or data containing passwords to another. Providing computer software or data containing passwords to another.
5. Failure to change one's University Computer Services computer account password immediately if one believes someone else knows one's password.
6. Allowing persons other than the owner to use a University Computer Services computer account. Allowing anyone (even family, roommates, or a supervisor for whom you work, etc.) other than the owner of a University Computer Services computer account to use the account, except University Computer Services Consultants or Firelands Computer Science staff when they are assisting the owner.
7. Wasteful or extravagant use of University computer system or computer network resources. Wasteful or extravagant use of University computer system or computer network resources is prohibited. Such wasteful or extravagant use can be illustrated by, but is not limited to, an example of someone who intentionally uses a high speed University Computer Services printer to print fifty thousand lines of print containing a repeating ten line group of characters which is unrelated to bona fide University administrative, research, or instructional purposes.
8. Originating or propagating chain letters. Originating or propagating chain letters originated, or intentionally or knowingly propagated from University property.
9. Failure to abide by on-campus and off-campus computer network rules. Failure to abide by on-campus and off-campus computer network rules. All persons must comply with the usage requirements of each computer network traversed. Section B.4.a of this Appendix describes how to find these rules.
10. Intentional posting of information to inappropriate newsgroups or electronic bulletin boards. Intentional posting of information to inappropriate newsgroups or electronic bulletin boards is prohibited. Such inappropriate posting can be illustrated by, but is not limited to, an example of a person that believes (rightly or wrongly) that the world is coming to an end, wants everyone to know it, and posts his or her opinion on electronic bulletin boards or newsgroups whose categories are unrelated, such as ice hockey, model airplane building, and the like.
11. Intentionally canceling or altering another person's postings to electronic bulletin boards. No person shall intentionally cancel another person's postings to electronic bulletin boards, newsgroups, or the like, except that those with official responsibility to run bulletin boards or newsgroups are exempt.
12. Playing games while using University Computer Services computer systems or modems. Playing games is not permitted while using any University Computer Services computer system or modem. Games in this context may be defined as any computer software whose use is primarily for entertainment.

13. Students may not initiate the sending of voice or video over the Falcon Data Network. Students may not initiate the sending of voice or video over the Falcon Data Network without the prior approval of the Director of University Computer Services.

The following Section B of this appendix is proposed to be added to provide students with additional information and advice.

B. Public Notices and Miscellaneous University Computer Services Policies

1. Computer Accounts

- a. University Computer Services Computer accounts expire periodically, and unless renewed by University Computer Services, will be deleted. If a person's student, graduate student, employment, contractual or grant association with the University ends, all computer accounts assigned to that person are no longer valid and are subject to deletion.
- b. On the RADAR computer, if a computer account has been assigned to an employee of a department, and the person's association with the department ends, that account is no longer valid and is subject to deletion.
- c. Anyone holding an account on a computer is included in that computer's directory. Such directory information is automatically shared by computer software within the University and outside the University.
- d. Instructors may read the computer software and data in the class accounts assigned to classes they instruct, if technically feasible.
- e. Access to a computer account may be revoked for a violation of security provisions, unlawful activity, or violation of University regulations.
- f. The owner of a shared storage area, commonly known as a group computer account on the Opie computer, may authorize files to be available to others. A group computer account on Opie is not one that can be logged into, and is the only such computer account that may be shared; and then only with the owner's specific permission.
- g. Non-class and non-group computer account names are derived from the name of the person assigned to the account.
- h. All persons who do grant work for which money has been allocated for computer use must have a unique computer account under which that work is done. Contact University Computer Services to have such a computer account created.

2. Computer Laboratories

- a. Only persons who live on campus may use the residential hall computer labs.
- b. All persons must abide by the marked priority equipment in the computer labs. Examples would include, but not be limited to computers reserved for disabled persons, reservations, etc.
- c. All persons entering a computer lab must possess on their person a valid BGSU identification card.
- d. When classes are canceled, computer labs will close.
- e. Computer Lab clients should not start any lab or printing activity that would extend beyond a lab closing time. Computer Labs will close at their scheduled time.
- f. All persons must comply with the instructions given by the employee on duty of the computer lab.
- g. Computer lab clients must use University paper in output devices, and not their own paper, envelopes, labels, etc.

- h. No computer lab clients may leave terminal or microcomputer session logged in to another computer unattended. If such sessions are found by Microsupport Technicians, the session will be terminated, and if repeated, if the owner of the account can be determined, he or she will be asked to stop that activity. Subsequent violations of this rule shall be considered disorderly conduct.
- i. No computer lab clients shall drink, eat or loiter in any computer lab.
- j. Microsupport Technicians in computer labs only consult on software packages owned by Computer Services and housed within the lab. Employees will help clients with starting, stopping, printing and saving, in connection with these packages.

3. Electronic Mail

- a. While it is a violation of the BGSU Student Code to forge electronic mail or an electronic message, please be aware that such forged messages may arrive from sources such as other campuses. In any case, trust should not be placed in any piece of electronic mail or any electronic message unless it is verified by way of special technology or by other means.
- b. University Computer Services keeps incoming and unread electronic mail for a fixed period of time after which it becomes expired. Expired mail will be deleted.
- c. University Computer Services reserves the right to delete all electronic mail located in mail holding areas after a fixed period of time in order to conserve computer storage space.
- d. University Computer Services staff are encouraged to keep incoming and outgoing electronic mail as private as possible. They do not gratuitously browse the electronic mail of individuals. Electronic mail to or from University Computer Services clients will not be released outside the University Computer Services department by University Computer Services personnel unless required by law; or approved by the Director, University Computer Services; or approved by the sender; or unless divulged or approved by a recipient of the mail. Article postings, mail to public mailing lists or correspondence otherwise already made public are excluded. Also excluded are lost mail, mail quotations or mail copies sent to University Computer Services staff or service accounts. Mail may be forwarded to other departments or networks for delivery.
- e. University Computer Services reserves the right to discard incoming mail over the summer and to unsubscribe clients from mailing lists.

4. General

- a. University Computer Services and other University units may make specific exceptions to these regulations and policies for computer systems and computer networks under their responsibility.
- b. University Computer Services recommends that all network users read the following newsgroups: bgsu.newusers; news.newusers.questions; news.announce.newusers; news.answers. These newsgroups provide information on how to use networks, features available, network rules and regulations, network etiquette, and the like.
- c. If a computer named anywhere in this document is replaced, these policies and regulations apply also to the replacement.
- d. No person shall cause computer job printouts to have a job name, note, or filename that appears on the printed job separator that would be construed at this University as a racial, sexual or ethnic slur or use of an offensively coarse expression. If the practice continues after the person generating the job has been instructed to change her or his job name to something that would not be construed as such, future printouts violating this provision and generated by that person will be discarded by University Computer Services. The University harassment policies also apply.

- e. All persons must use "first-initial, last name" in the programmer name field for all jobs submitted to the RADAR system.
- f. University harassment policies apply equally to electronic media such as telephone, computer system and computer network communications.
- g. University Computer Services monitors computer system and computer network use; keeps and audits detailed records of computer sessions and the contents of computer system and computer network storage. Records and traces may be recorded routinely for trouble shooting, performance monitoring, security purposes, auditing, recovery from system failure, etc.; or in response to a complaint, to protect the University's and others' equipment and software from unauthorized use or tampering. However, extraordinary recordkeeping, traces and special techniques may be used in response to technical problems or complaints, or for violation of law, policy or regulations, but only on approval by University administrators specifically authorized to give such approval. In addition to the privacy of individuals being respected under normal circumstances, the privacy of those involved in a complaint will be respected and the University will limit special record keeping in order to do so where feasible. Information will be released in accordance with law or policy.
- h. When diagnosing technical problems, it is University Computer Services policy to avoid perusing personal communications and passwords.
- i. University Computer Services general documentation, copies of University Computer Services policies, copies of Unix software contracts, and other such information may be found at the office of University Computer Services in Hayes Hall.
- j. All persons who have any questions or doubts about using a computer account, computer system or computer network must contact University Computer Services before they try.
- k. University Computer Services clients are responsible for backing up their data and computer software to their own storage media.
- l. National, Federal, State and local law apply to computer system and computer network use. Particular attention is called to Federal export regulations when using computer networks. For example, there are regulations that make it illegal to export data encryption software, which is considered a munition by the federal government.
- m. University Computer Services employees sign confidentiality oaths and are expected to perform their duties ethically and responsibly. Please voice complaints with the Director, University Computer Services.

The policies in the above Section B are subject to change. Please refer to the current "University Computer Services Computer System and Computer Network Policies" publication for any updates to these policies. This publication is available at the office of University Computer Services in Hayes Hall.

Proposed Revision of the Temporary Reassignment Compensation Rate for Classified Staff

No. 39-94 Mr. Medlin moved and Mr. Stroh seconded that, pursuant to the provisions of Section 3345.31 of the Ohio Revised Code authorizing the Board of Trustees to establish compensation plans, the level of increase of hourly rates for temporary reassignments is changed from 5% to 4% for classified staff employees of Bowling Green State University. The motion was approved with no negative votes.

Proposed Adoption of Revised Ohio Classification Specifications for Classified Staff

No. 40-94 Mr. Medlin moved and Judge Connally seconded that, pursuant to the provisions of Section 3345.31 of the Ohio Revised Code, the present updated set of Ohio classification specifications are hereby adopted for use with classified staff for hiring and position audit purposes, and authority is granted to the Executive Director of Personnel Services for

the creation of new titles for positions which do not match any of the updated set of Ohio classification specifications at Bowling Green State University. The motion was approved with no negative votes.

Proposed Policy Statement on Faculty Assignments

No. 41-94 Mr. Medlin moved and Mr. Latta seconded that approval be given to the following Policy Statement on Faculty Assignments for Bowling Green State University, in accordance with the Ohio Board of Regents Faculty Workload Standards and Guidelines. The motion was approved with no negative votes.

Policy Statement on Faculty Assignments

Bowling Green State University is dedicated to providing quality academic programs in a learning environment that promotes academic and personal excellence in students, as well as an appreciation for intellectual, ethical and aesthetic values. Wisdom, sound judgment, tolerance and respect for other persons, other cultures and other ideas are hallmarks of an educated person – these are the characteristics the University seeks to develop in its students.

Consistent with this mission, and recognizing the University's primary emphasis on enhancing excellence in undergraduate education along with selected graduate areas, the Bowling Green State University Trustees endorse and support the standards and guidelines for a faculty workload policy as adopted by the Ohio Board of Regents on February 18, 1994. As stated in the Regent's Advisory Committee Report, the "... guidelines are designed to provide flexibility for differential missions at all levels." The report recognizes that, much as the mission of Ohio's universities differ, so, also, within a given university, departmental missions differ:

"Some departments will offer only baccalaureate programs while others will offer both baccalaureate and graduate degree programs. The relative emphasis between undergraduate and graduate learning will also vary among these departments. At each university, it is reasonable to expect that the mission of individual departments will define for the faculty an appropriate combination of effort in teaching, research and service.

In general, it is expected that a department will maintain a reasonable balance between its commitments to teaching, scholarship and service, consistent with its mission. To achieve this balance, faculty may have different responsibilities in any academic year. Some will be expected to spend more time in teaching while others may devote more effort to research and service. The actual responsibilities for a faculty member may change over time in response to changing departmental and personal expectations."

Consistent with the spirit of the Regents' approved Faculty Workload Standards and Guidelines, the Trustees of Bowling Green State University hereby reaffirm their commitment to a quality under-graduate learning environment. Further we hereby charge all academic units, in consultation with the Deans and Vice President for Academic Affairs, to implement their individual workload policies, ones which have been developed in consonance with the state-wide standards and guidelines, and to build on the University's traditional strengths in support of the quality, breadth and excellence of undergraduate education.

Proposed Naming of Television Station

President Olscamp highlighted a few of the many accomplishments of Duane and Margaret Tucker during their tenure with the University. The Tuckers arrived at BGSU in 1959 and Dr. Tucker served as the first head of the Radio-TV-Film Department and chaired the committees that wrote the undergraduate curriculum, that initiated the masters program, and that wrote the proposal for the present doctoral program in Radio-TV-Film. In 1963 he established the University's closed circuit instructional television program. Duane initiated WBGU-TV in 1964 in

association with Vice President McFall. He and Margaret took the television station from a 10,000 watt black and white facility with no full-time staff operating on the 4th floor of South Hall with a broadcast transmitter on the top floor of the Administration Building to a million watt color facility with stereo sound operated by a full-time staff of 36 persons and 50 part-time student employees in a modern 16,000 square foot building. The studio under Duane's direction produced programs seen throughout the world.

Margaret has served on the all-Ohio School Board, was recognized with a BGSU merit award in 1975 and received the Ohio Educational Broadcasting Commissioner's Award in 1986. She received the Abe Lincoln Award and the CEN Award for the News Six series which she created and the Knowing About Growing series which she produced. President Olscamp asked the Tuckers to stand and be recognized.

No. 42-94 Mr. Medlin moved and Mr. Latta seconded that the Television Station be named The Tucker Center for Telecommunications in honor of Dr. Duane and Mrs. Margaret Tucker's efforts in the creation and development of Bowling Green State University's public television station. The motion was approved with no negative votes.

Proposed Naming of University Field House Turf Room

No. 43-94 Mr. Medlin moved and Mr. Noe seconded that the Turf Room in the University Field House be named the Jack Gregory Turf Room in honor of Jack Gregory's accomplishments as Athletic Director and his efforts in improving athletic facilities and his role in the planning of the Field House. The motion was approved with no negative votes.

Proposed Transfer of Ridge and Merry Streets Ownership

No. 44-94 Mr. Medlin moved and Mr. Latta seconded that approval be given for the President or his designee to proceed with the necessary action to transfer ownership of Merry Street between Thurstin Street and Mercer Drive to the City of Bowling Green and to accept ownership of Ridge Street between Thurstin Street and Mercer Drive from the City of Bowling Green. The progress of such action will be reported to this Board at a future meeting. The motion was approved with no negative votes.

President Olscamp thanked Mayor Hoffman for his cooperation in this project. He noted that this transfer will result in greater safety for our students and greater convenience and privacy for those who visit the cemetery.

Mr. Medlin concluded his report by noting that Vice President Martin reviewed the status of state-funded capital improvements with the Committee, and Dr. Boren presented a progress report of the Health Care Task Force.

FINANCE COMMITTEE

Mr. Noe reported that the Finance Committee reviewed eight action items.

Proposed 1994-95 Residence and Dining Hall Budgets

Mr. Laskey stated that the proposed budget was developed from the room and meal rates approved by the Board in December and the estimated 1993-94 occupancy level.

No. 45-94 Mr. Noe moved and Mr. Laskey seconded that approval be given to the Revised 1993-94 Residence and Dining Hall Budgets, and to the Proposed 1994-95 Residence and Dining Hall Budgets, as listed; and furthermore, because of cost uncertainties related to energy costs and other factors, that the President, or his designee, is authorized to approve, for residence and dining hall accounts, interfund transfers within the approved operating budget and appropriate reserve to maintain a balanced budget.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"-- Mr. Bryan, Judge Connally, Mr. Laskey, Mr. Latta, Mr. Mahaney, Mr. Medlin, Ms. Newell, Mr. Noe, Mr. Stroh. The motion was approved with nine affirmative votes.

1994-95 RESIDENCE HALL BUDGETS

	1993-94 Approved Budget	1993-94 Revised Budget	Proposed 1994-95 Budget
SOURCES OF FUNDS:			
Student Room Rentals	\$14,452,762	\$13,992,800	\$15,118,610
Interest Income	689,148	628,680	640,908
Facility Rentals	32,135	32,135	33,742
Conference & Other Income	634,200	583,900	634,200
TOTAL FUNDS	\$15,808,245	\$15,237,515	\$16,427,460
PROPOSED EXPENSES:			
COMPENSATION FOR FULL-TIME STAFF:			
Hall Dir./Assts & Unit Directors' Salaries	\$552,607	\$604,016	\$613,804
Prev. Ctr/Hall Recpts' Wages	228,037	208,597	208,597
On-Campus Housing	200,626	214,807	214,898
Custodial Wages	1,346,579	1,403,652	1,464,196
Maintenance Wages	262,356	278,353	278,353
Staff Benefits	1,498,648	1,494,532	1,500,466
Wage/Compensation Pool	142,686	0	95,953
27th Pay	0	0	90,293
ERIP Buy-Out	97,525	82,103	82,103
Add'l Personnel Reductions	0	0	(211,916)
Subtotal	\$4,329,064	\$4,286,060	\$4,336,747
STUDENT EMPLOYMENT & TEMP. WAGES:			
Resident Advisors	\$466,262	\$466,262	\$515,990
Desk Clerks	159,715	159,715	159,715
Night Guards	123,249	123,249	156,158
Prev. Ctr. Peer Ed./Counselors	13,000	13,000	13,000
Computer Monitors	59,000	59,000	49,970
Temporary Employment	93,070	96,760	93,070
Subtotal	\$914,296	\$917,986	\$987,903
OPERATING EXPENSES:			
Student Programs	\$37,400	\$37,400	\$37,400
Supplies	381,988	381,988	386,382
Equipment	101,285	101,285	111,185
Maintenance/Repair	224,440	224,440	215,580
Emergency Repairs/Repl./Damages	0	0	200,000
Conference & Misc. Expenses	226,045	226,045	228,594
Operating for On-Campus Housing	20,404	20,404	21,424
Contingency	5,000	5,000	5,000
Subtotal	\$996,562	\$996,562	\$1,205,565
FIXED & GENERAL EXPENSES:			
Utilities	\$1,318,353	\$1,318,353	\$1,390,862
General Service Charge	3,221,261	3,221,261	3,349,696
Depreciation & Facility Charges	1,829,470	1,532,847	1,930,611
Student Telephones	716,433	716,433	716,433
Scholarships	456,833	422,040	488,811
Property Insurance	98,538	98,538	105,848
Debt Service	1,927,435	1,927,435	1,914,984
Personnel/Operating Savings	0	(200,000)	0
Subtotal	\$9,568,323	\$9,036,907	\$9,897,245
TOTAL EXPENSES	\$15,808,245	\$15,237,515	\$16,427,460

1994-95 FOOD OPERATIONS BUDGET
(Includes Dining Halls, Downunder, Galley, And Bake Shop)

	1993-94 Approved Budget	1993-94 Revised Budget	Proposed 1994-95 Budget
SOURCES OF FUNDS:			
Meal Plans/Cash Sales	\$9,356,129	\$8,944,189	\$9,407,228
Interest Income	228,117	228,117	212,150
Facility Rentals	69,510	79,000	82,475
Miscellaneous Income	206,760	220,000	231,740
Conferences & Workshop Income	454,750	430,811	529,000
TOTAL FUNDS	\$10,315,266	\$9,902,117	\$10,462,593

PROPOSED EXPENSES:

FOOD SERVICE MANAGEMENT:

Contract	\$190,389	\$176,000	\$187,898
Classified	1,510,295	1,526,400	1,610,458
Temporary	1,284,968	1,505,000	1,440,600
Staff Benefits	741,679	673,900	757,850
Wage/Compensation Pool	116,112	0	74,480
27th Pay	0	0	64,654
ERIP Buy-Out	78,926	76,314	76,314
Subtotal	\$3,992,369	\$3,957,614	\$4,212,254

OPERATING EXPENSES:

Cost of Food	\$3,955,911	\$3,526,426	\$3,679,186
Supplies	196,761	298,000	298,000
Information/Communication	59,725	55,000	57,750
Repairs & Maintenance	147,300	120,000	126,000
Equipment	50,750	30,000	31,500
Travel	6,000	6,000	7,000
Other	51,000	51,000	52,000
Subtotal	\$4,467,447	\$4,086,426	\$4,251,436

FIXED & GENERAL EXPENSES:

Depreciation & Facility Charges	\$298,061	\$298,061	\$322,993
Utilities	669,020	611,860	705,816
General Service Charge	602,046	602,046	614,087
Property Insurance	9,061	9,061	9,152
Scholarships	182,803	172,590	182,600
Debt Service	164,459	164,459	164,255
Transfer to (from) Reserve	0	0	0
Subtotal	\$1,925,450	\$1,858,077	\$1,998,903

TOTAL EXPENSES	\$10,315,266	\$9,902,117	\$10,462,593
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Proposed Changes - Materials and Special Program Charges, Effective 1993-94

No. 46-94 Mr. Noe moved and Judge Connally seconded that approval be given to the following proposed changes in the Materials and Special Program Charges, effective 1994-95.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"--Mr. Bryan, Judge Connally, Mr. Laskey, Mr. Latta, Mr. Mahaney, Mr. Medlin, Ms. Newell, Mr. Noe, Mr. Stroh. The motion was approved with nine affirmative votes.

MATERIALS AND SPECIAL PROGRAM CHARGES
1994-95

	Course Number	1993-94 Fee	Proposed 1994-95 Fee
<u>COLLEGE OF ARTS & SCIENCES</u>			
A & S (when "Int'l Film Directors Week")	395	\$0.00	\$20.00
A & S (when "Int'l Film directors Week")	586	\$0.00	\$20.00
	ART 499	\$0.00	\$10.00
	ART 693	\$0.00	\$15.00
Design	ART 211	\$10.00	\$15.00
	ART 212	\$10.00	\$15.00
	ART 213	\$10.00	Delete
	ART 311	\$10.00	\$25.00
	ART 312	\$10.00	\$25.00
	ART 411	\$20.00	\$25.00
	ART 412	\$10.00	\$25.00
	ART 413	\$15.00	\$25.00
	ART 414	\$10.00	\$25.00
	ART 495	\$0.00	\$25.00
Glass	ART 267	\$20.00	\$30.00
	ART 315	\$40.00	\$50.00
	ART 415	\$50.00	\$60.00
	ART 615	\$50.00	\$60.00
	ART 616	\$50.00	\$60.00
Sculpture	ART 361	\$20.00	\$30.00
	ART 461	\$20.00	\$30.00
	ART 470	\$0.00	\$25.00
	ART 661	\$40.00	\$45.00
Travel Fees	ENVS 101	\$5.00	\$10.00
	GEOG 321	\$0.00	\$10.00
	GEOG 403	\$0.00	\$15.00
	JOUR 206	\$20.00	\$30.00
	JOUR 300	\$10.00	\$20.00
	JOUR 301	\$10.00	\$10.00
	JOUR 302	\$15.00	\$20.00
	JOUR 303	\$15.00	\$20.00
	JOUR 304	\$7.50	Delete
	JOUR 307	\$20.00	\$30.00
	JOUR 311	\$7.50	\$20.00
	JOUR 330	\$15.00	\$20.00
	JOUR 331	\$15.00	\$20.00
	JOUR 380	\$7.50	\$20.00
	JOUR 407	\$35.00	\$30.00
	JOUR 430	\$15.00	\$20.00
	PSYC 290	\$0.00	\$5.00
	PSYC 301	\$0.00	\$15.00
	PSYC 313	\$0.00	\$5.00
	PSYC 320	\$0.00	\$15.00
	PSYC 321	\$0.00	\$10.00
	PSYC 322	\$0.00	\$10.00
	PSYC 328	\$0.00	\$20.00

PSYC 330	\$0.00	\$15.00
PSYC 340	\$0.00	\$10.00
TCOM 260	\$0.00	\$10.00

COLLEGE OF BUSINESS ADMINISTRATION

BUSE 213	\$10.00	Delete
BUSE 311	\$10.00	Delete

COLLEGE OF EDUCATION & HUMAN DEVELOPMENT

Applied Human Ecology

AMID 340	\$0.00	\$25.00
AMID 451	\$0.00	\$15.00
AMID 452	\$0.00	\$10.00
AMID 456	\$0.00	\$15.00
AMID 458	\$0.00	\$15.00
AMID 512	\$0.00	\$15.00
AMID 514	\$0.00	\$15.00
F&N 310	\$20.00	\$25.00
F&N 440	\$0.00	\$25.00
F&N 531	\$0.00	\$45.00
F&N 689	\$0.00	\$1,000.00
F&N 789	\$0.00	\$1,000.00

COLLEGE OF TECHNOLOGY

AERT 099	\$321.00	\$331.00
AERT 221	\$3,054.00	\$3,146.00
AERT 345	\$3,766.00	\$3,879.00
AERT 346	\$4,108.00	\$4,232.00
AERT 403	\$4,027.00	\$4,148.00
AERT 407	\$1,876.00	\$1,933.00
AERT 443	\$1,913.00	\$1,971.00
AERT 445	\$1,775.00	\$1,829.00
AERT 447	\$1,475.00	\$1,520.00
AERT 482	\$516.00	\$532.00
AERT 099	\$4.00	\$6.00
AERT 220	\$4.00	\$6.00
AERT 221	\$4.00	\$6.00
AERT 224	\$4.00	\$6.00
AERT 240	\$4.00	\$6.00
AERT 344	\$4.00	\$6.00
AERT 345	\$4.00	\$6.00
AERT 346	\$4.00	\$6.00
AERT 348	\$4.00	\$6.00
AERT 349	\$4.00	\$6.00
AERT 350	\$4.00	\$6.00
AERT 352	\$4.00	\$137.00
AERT 354	\$4.00	\$6.00
AERT 401	\$4.00	\$6.00
AERT 402	\$4.00	\$6.00
AERT 403	\$4.00	\$6.00
AERT 404	\$4.00	\$6.00
AERT 405	\$4.00	\$6.00
AERT 407	\$4.00	\$6.00
AERT 443	\$4.00	\$6.00
AERT 445	\$4.00	\$6.00
AERT 447	\$4.00	\$6.00
AERT 482	\$4.00	\$6.00
AERT 490	\$4.00	\$6.00

CONS 235	\$11.00	\$13.00
CONS 306	\$15.00	\$17.00
CONS 318	\$25.00	\$27.00
CONS 320	\$4.00	\$12.00
CONS 335	\$11.00	\$13.00
CONS 336	\$15.00	\$17.00
CONS 337	\$21.00	\$23.00
CONS 406	\$4.00	\$6.00
CONS 425	\$11.00	\$13.00
CONS 435	\$4.00	\$6.00
CONS 437	\$4.00	\$6.00
CONS 439	\$4.00	\$6.00
CONS 440	\$15.00	\$17.00
CONS 442	\$15.00	\$17.00
CONS 490	\$4.00	\$6.00
ET 191	\$16.00	\$18.00
ET 240	\$19.00	\$21.00
ET 241	\$21.00	\$23.00
ET 244	\$28.00	\$30.00
ET 245	\$14.00	\$16.00
ET 300	\$32.00	\$37.00
ET 344	\$28.00	\$30.00
ET 345	\$14.00	\$16.00
ET 357	\$35.00	\$37.00
ET 358	\$44.00	\$46.00
ET 392	\$16.00	\$18.00
ET 441	\$21.00	\$27.00
ET 442	\$36.00	\$38.00
ET 443	\$33.00	\$35.00
ET 453	\$15.00	\$27.00
ET 490	\$4.00	\$6.00
ENT 421	\$4.00	\$6.00
ENT 490	\$4.00	\$6.00
MFG 112	\$28.00	\$35.00
MFG 220	\$60.00	\$62.00
MFG 235	\$0.00	\$35.00
MFG 322	\$26.00	\$28.00
MFG 326	\$7.00	\$9.00
MFG 327	\$4.00	\$6.00
MFG 328	\$6.00	\$8.00
MFG 329	\$25.00	\$35.00
MFG 340	\$0.00	\$30.00
MFG 424	\$60.00	\$62.00
MFG 428	\$14.00	\$16.00
MFG 438	\$33.00	\$40.00
MFG 490	\$4.00	\$6.00
TECH 101	\$4.00	\$6.00
TECH 102	\$30.00	\$35.00
TECH 223	\$44.00	\$49.00
TECH 302	\$4.00	\$6.00
TECH 313	\$9.00	\$11.00
TECH 323	\$44.00	\$49.00
TECH 391	\$66.00	\$68.00
TECH 402	\$4.00	\$6.00
TECH 454	\$10.00	\$12.00
TECH 457	\$4.00	\$6.00

TECH 480	\$4.00	\$6.00
TECH 490	\$4.00	\$6.00
TECH 602	\$0.00	\$27.00
TECH 626	\$4.00	\$9.00
TECH 627	\$4.00	\$6.00
TECH 628	\$4.00	\$16.00
TECH 633	\$41.00	\$43.00
TECH 641	\$0.00	\$6.00
TECH 642	\$0.00	\$17.00
TECH 644	\$0.00	\$6.00
TECH 682	\$4.00	\$6.00
TECH 604	\$60.00	\$62.00
DESN 104	\$5.00	\$7.00
DESN 105	\$5.00	\$7.00
DESN 204	\$5.00	\$7.00
DESN 205	\$5.00	\$7.00
DESN 236	\$5.00	\$7.00
DESN 237	\$5.00	\$7.00
DESN 243	\$5.00	\$7.00
DESN 250	\$5.00	\$7.00
DESN 301	\$5.00	\$7.00
DESN 304	\$5.00	\$7.00
DESN 305	\$5.00	\$7.00
DESN 307	\$5.00	\$7.00
DESN 314	\$5.00	\$7.00
DESN 404	\$5.00	\$7.00
DESN 436	\$5.00	\$7.00
DESN 450	\$5.00	\$7.00
DESN 452	\$5.00	\$7.00
DESN 455	\$5.00	\$7.00
DESN 490	\$4.00	\$6.00
TE 252	\$4.00	\$6.00
TE 352	\$4.00	\$6.00
TE 428	\$4.00	\$6.00
TE 447	\$10.00	\$12.00
TE 449	\$4.00	\$6.00
TE 462	\$8.00	\$10.00
TE 470	\$4.00	\$6.00
TE 490	\$4.00	\$6.00
VCT 203	\$46.00	\$51.00
VCT 208	\$39.00	\$44.00
VCT 209	\$45.00	\$47.00
VCT 282	\$32.00	\$37.00
VCT 308	\$48.00	\$53.00
VCT 309	\$33.00	\$35.00
VCT 382	\$59.00	\$64.00
VCT 386	\$4.00	\$6.00
VCT 456	\$29.00	\$31.00
VCT 460	\$73.00	\$78.00
VCT 465	\$47.00	\$52.00
VCT 466	\$68.00	\$73.00
VCT 467	\$36.00	\$41.00
VCT 468	\$22.00	\$27.00
VCT 482	\$29.00	\$31.00
VCT 483	\$31.00	\$33.00
VCT 490	\$4.00	\$6.00

CONTINUING EDUCATION & SUMMER PROGRAMS

Strong-Campbell Interest Inventory		\$5.00	\$6.00
Boys State	UNIV 124	\$25.00	\$35.00

FIRELANDS COLLEGE

ART 205	\$10.00	\$20.00
ART 206	\$10.00	\$20.00
ART 343	\$5.00	\$20.00
MFG 214	\$10.00	Delete
MFG 223	\$10.00	Delete

OTHER FEES AND CHARGES

Auto Registration

Firelands - Full Time:

Fall	\$20.00/yr.	\$25.00/yr.
Spring	\$16.00/yr.	\$20.00/yr.
Summer	\$5.00/yr.	\$6.00/yr.

Firelands - Part Time

Fall	\$12.00/yr.	\$15.00/yr.
Spring	\$8.00/yr.	\$10.00/yr.
Summer	\$5.00/yr.	\$6.00/yr.

Check Service Charge:

Returned Check/Insufficient Funds	\$15.00	\$20.00
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Dissertation Fee:

\$65.00	\$70.00
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Placement-Alumni Computer Registration-6 months

\$24.50	\$24.95
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Pre-Registration Fee:

Summer-Student	\$21.00	\$22.00
Parents and Guests	\$12.00	\$13.00

ACT Test-American College Testing Program

\$18.00	\$19.00
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Proposed 1994-95 Educational Budgets - Main Campus and Firelands CollegeNo. 47-94

Mr. Noe moved and Judge Connally seconded that approval be given to the Revised 1993-94 Educational Budget (Main Campus) in the amount of \$131,088,929, to the Proposed 1994-95 Educational Budget (Main Campus) in the amount of \$135,729,947, to the Revised 1993-94 Educational Budget (Firelands) in the amount of \$5,672,513, and to the Proposed 1994-95 Educational Budget (Firelands) in the amount of \$5,784,786, and that the President, or his designee, is authorized to approve interfund transfers within the approved budgeted levels for the 1994-95 fiscal year.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"-- Mr. Bryan, Judge Connally, Mr. Laskey, Mr. Latta, Mr. Mahaney, Mr. Medlin, Ms. Newell, Mr. Noe, Mr. Stroh. The motion was approved with nine affirmative votes.

EDUCATIONAL BUDGET INCOME PROJECTIONS: 1993-94 & 1994-95

(Assuming 2% Subsidy Increase, %5 Fee Increase & 300 Fewer Undergrads for 1994-95))

	1993-94 Budgeted Income 1-Jul-93	1993-94 Projected Income 1-Apr-94	1994-95 Projected Income 1-Apr-94
Instructional Subsidy	\$58,360,738	\$58,715,712	\$59,890,026
Developmental Education	0	0	0
Total State Funds	\$58,360,738	\$58,715,712	\$59,890,026

Student Instructional Fees	\$52,338,017	\$52,765,563	\$54,713,666
Non-Resident Fee	8,968,092	9,147,838	9,605,230
Misc./Off-Campus Fees	2,047,500	2,078,450	2,182,373
Total Student Fees	\$63,353,609	\$63,991,851	\$66,501,268
GSC - Auxiliaries	\$4,935,564	\$4,935,564	\$5,131,653
GSC - Grants	360,000	360,000	360,000
Interest Income	1,040,000	874,000	912,000
Department Sales	625,000	555,000	555,000
Application Fees	430,000	415,000	415,000
Miscellaneous Income	290,000	290,000	290,000
Total Other Income	7,680,564	7,429,564	7,663,653
Prior Year Carryover	951,802	951,802	1,005,000
Educational Budget Reserve			670,000
TOTAL SOURCES OF INCOME	\$130,346,713	\$131,088,929	\$135,729,947

BGSU EDUCATIONAL BUDGET 1994-95
(3.0% Salary/1.5% Operating)

PERSONNEL	1993-94	1994-95
EXPENSES	Budget Load	Projected
Faculty	\$44,535,563	\$45,804,827
Admin. Staff	9,593,788	9,867,211
Class. Staff	15,374,624	15,812,801
Salary Adjustments	0	150,000
Total Fac/Staff	\$69,503,975	\$71,634,838
GA Stipends	\$6,670,583	\$7,221,172
GA Fee Waivers	9,783,864	10,855,009
Total Graduate	\$16,454,447	\$18,076,181
Retirement	\$9,887,966	\$10,191,113
STRS/PERS ERIP	3,456,593	3,456,593
Health Insurance	6,255,095	6,255,095
Fee Waivers	1,086,926	1,141,272
Other Benefits	974,000	1,003,861
Total Benefits	\$21,660,580	\$22,047,934
Total Personnel	\$107,619,002	\$111,758,954
OPERATING	1993-94	1994-95
EXPENSES	Budget Load	Projected
Utilities	\$3,758,071	\$3,945,975
Scholarships	2,150,663	2,173,830
MCOT Payments	1,402,747	1,438,057
Lib Acquisitions	1,892,180	1,967,867
General/Misc. Operating	13,524,050	13,726,911
Total Operating	\$22,727,711	\$23,252,639
27th Pay Period		\$670,000
Personnel Additions		48,354
GRAND TOTAL	\$130,346,713	\$135,729,947
Projected 1994-95 Income		\$135,729,947
PROJECTED INCOME-EXPENSES		\$0

FIRELANDS COLLEGE EDUCATIONAL BUDGET
1994-95

	1993-94 Approved Budget	1993-94 Revised Budget	1994-95 Proposed Budget
REVENUE:			
Instructional Subsidies	\$2,128,632	\$2,127,799	\$2,199,049
Resident Credit Center Subsidy	504,883	445,103	498,652
TOTAL STATE APPROPRIATIONS	\$2,633,515	\$2,572,902	\$2,697,701
Instructional Fees	\$2,686,493	\$2,795,457	\$2,778,134
General Fees	110,660	103,984	102,451
Nonresident Fees	10,500	6,134	10,500
Lab Fees	12,500	14,052	13,500
Continuing Education	150,000	110,000	110,000
TOTAL STUDENT FEES	\$2,970,153	\$3,029,627	\$3,014,585
OTHER INCOME			
Vending, rental, library fines	\$80,000	\$69,984	\$72,500
PRIOR YEAR UNENCUMBERED BALANCE	\$0	\$0	\$0
TOTAL PROJECTED REVENUE	\$5,683,668	\$5,672,513	\$5,784,786
EXPENSES:			
Salaries and Wages:			
Contract Salaries	\$2,474,762	\$2,615,600	\$2,679,887
Classified Salaries	571,890	582,795	584,450
Temporary	160,775	157,275	157,275
Wage/Compensation Pool	137,941	0	95,772
27th Pay	0	0	22,475
Sub-Total Salaries and Wages	\$3,345,368	\$3,355,670	\$3,539,859
Staff Benefits:			
Retirement	\$445,094	\$445,094	\$499,652
Other	407,848	392,542	419,708
ERIP	202,030	202,030	160,894
Sub-Total Staff Benefits	\$1,054,972	\$1,039,666	\$1,080,254
Operating			
Supplies	\$106,365	\$115,365	\$103,365
Travel	56,255	61,255	56,255
Information & Communication	233,210	233,210	233,210
Maintenance & Repair	87,140	89,140	83,140
Utilities	220,000	230,000	230,000
MCOT Transfer Payments	225,000	225,000	180,000
BG Campus Transfer Payments	150,000	155,000	150,000
Miscellaneous	80,090	83,590	83,590
Equipment	40,470	46,588	9,120
Contingency	84,798	38,029	35,993
Subtotal Operating	\$1,283,328	\$1,277,177	\$1,164,673
TOTAL PROJECTED EXPENSES	\$5,683,668	\$5,672,513	\$5,784,786

Proposed 1994-95 General Fee and Related Auxiliary Budgets

No. 48-94

Mr. Noe moved and Mr. Bryan seconded that approval be given to the Revised 1993-94 General Fee and Related Auxiliary Budgets and to the Proposed 1994-95 General Fee and Related Auxiliary Budgets, as listed, and that the President, or his designee, is authorized to approve interfund transfers within the approved budgeted level for the 1994-95 fiscal year.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"-- Mr. Bryan, Judge Connally, Mr. Laskey, Mr. Latta, Mr. Mahaney, Mr. Medlin, Ms. Newell, Mr. Noe, Mr. Stroh. The motion was approved with nine affirmative votes.

SUMMARY OF PROPOSED GENERAL FEE AND RELATED AUXILIARY BUDGETS
July 1, 1994 - June 30, 1995

	<u>General Fee Allocation</u>	<u>Other Income</u>	<u>TOTAL INCOME</u>	<u>Expense Projections</u>
I. DEBT SERVICE/FACILITY CHARGES				
University Health Center	\$84,375	\$20,000	\$104,375	\$104,375
Ice Arena	164,319	0	164,319	164,319
University Union	113,447	0	113,447	113,447
Stadium	211,273	0	211,273	211,273
Student Services Bldg.	134,788	0	134,788	134,788
Student Recreation Center	117,906	0	117,906	117,906
Field House	1,085,981	0	1,085,981	1,085,981
Golf Course	15,367	0	15,367	15,367
Non-Emergency Trans.	0	0	0	0
Deferred Maintenance Reserve	100,000	0	100,000	100,000
Subtotal	\$2,027,726	\$20,000	\$2,047,726	\$2,047,726
II. STUDENT SERVICES/AUXILIARY PROGRAMS				
Intercollegiate Athletics	\$4,257,532	\$2,383,759	\$6,641,291	\$6,641,291
Other Fields/Facilities	304,778	0	304,778	304,778
Student Health Service	1,267,011	1,021,017	2,288,028	2,288,028
Recreational Sports	1,339,186	729,744	2,068,930	2,068,930
University Union	463,776	3,211,357	3,675,133	3,675,133
Univ. Activities Org.	236,079	67,420	303,499	303,499
Ice Arena Programs	155,933	681,354	837,287	837,287
Recycling Program	50,000	26,030	76,030	76,030
Stadium Operations	0	135,946	135,946	135,946
Student Svcs. Bldg. Operations	0	142,678	142,678	142,678
Univ. Health Ctr. Bldg. Oper.	0	98,607	98,607	98,607
Subtotal	\$8,047,295	\$8,497,912	\$16,572,207	\$16,572,207
III. STUDENT ORGANIZATIONS AND ACTIVITIES				
GSS/FM Radio/Fact Line	\$371,818	\$0	\$371,818	\$371,818
	37,827	0	37,827	37,827
IV. STUDENT PUBLICATIONS/TESTING SERVICES	\$84,714	\$0	\$84,714	\$84,714
V. GENERAL FEE SCHOLARSHIPS	\$144,040	\$0	\$144,040	\$144,040
VI. CONTINGENCY	\$13,580	\$0	\$13,580	\$13,580
VII. RESERVE	\$0	\$0	\$0	\$0
GRAND TOTAL	\$10,754,000	\$8,517,912	\$19,271,912	\$19,271,912

Proposed Instructional Fees, Nonresident Surcharge, and General Fee, Effective Fall Semester 1994

No. 49-94 Mr. Noe moved and Ms. Newell seconded that approval be given to the Proposed Instructional Fees, Nonresident Surcharge, and General Fee for the Main Campus, Off-Campus Centers and Firelands, as listed, effective Fall Semester 1994.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"-- Mr. Bryan, Judge Connally, Mr. Laskey, Mr. Latta, Mr. Mahaney, Mr. Medlin, Ms. Newell, Mr. Noe, Mr. Stroh. The motion was approved with nine affirmative votes.

INSTRUCTIONAL, GENERAL FEES AND NON-RESIDENT SURCHARGE
PER SEMESTER
Effective Fall Semester, 1994

For the Main Campus and Off-Campus Centers

	<u>Full-Time Rate</u>		<u>Hourly Rate*</u>	
	<u>1993-94</u>	<u>1994-95</u>	<u>1993-94</u>	<u>1994-95</u>
<u>Main Campus/Off Campus</u>				
Undergraduate Instructional Fee	\$1,462.00	\$1,535.00	\$145.00	\$152.00
Graduate Instructional Fee	1,999.00	2,099.00	185.00	194.00
Nonresident Surcharge	2,087.00	2,191.00	199.00	209.00
General Fee	314.50	330.00	32.00	34.00
General Fee--50 Mile Radius	121.00	127.00	12.50	13.00
General Fee--Centers (Grad. only)	Unlimited	50.00	3.00	5.00

For Firelands

	<u>Full-Time Rate</u>		<u>Hourly Rate*</u>	
	<u>1993-94</u>	<u>1994-95</u>	<u>1993-94</u>	<u>1994-95</u>
<u>Firelands</u>				
Undergraduate Instructional Fee	\$1,317.00	\$1,383.00	\$129.00	\$135.00
Graduate Instructional Fee	1,999.00	2,099.00	185.00	194.00
Nonresident Surcharge	2,087.00	2,191.00	199.00	209.00
General Fee	50.00	52.00	6.00	6.00

* Hourly rates not to exceed full-time rates

Issuance of 1994-95 Contracts

Mr. Noe noted that the salary distribution will be 50% across the board and 50% merit, and it is the consensus of the Board that it would like to continue a distribution of at least 50% merit.

No. 50-94 Mr. Noe moved and Ms. Newell seconded that

WHEREAS, it is the goal of the Board of Trustees to provide, within budgetary constraints, a general salary increase for continuing faculty and administrative staff each year which includes recognition of meritorious performance; and

WHEREAS, there has been no recognition of meritorious performance in salary increments for continuing faculty and administrative staff since 1990; and

WHEREAS, after careful consideration of the recommendations of the Faculty Senate and the Administrative Staff Council, the Board of Trustees believes that it is important that salary increases for 1994-95 be in part merit-based, even if that means that the across-the-board salary increase may be less than the increase in inflation;

NOW, THEREFORE, BE IT RESOLVED, that the salary increment pool approved for continuing faculty and administrative staff for 1994-95 be distributed 50% across-the-board and 50% based on merit;

RESOLVED FURTHER, that the President, or his designee, is authorized to process and implement all faculty and administrative personnel contracts for 1994-95 except those of the Vice Presidents and President;

RESOLVED FURTHER: That the contract salaries for all faculty and administrative personnel shall be reported subsequently to the Board of Trustees;

RESOLVED FURTHER: That the appropriate members of the University (Area Heads/Deans/Vice Presidents) are hereby authorized in accordance with accepted policies in the Academic Charter and other governance documents to make changes to individual salaries resulting from changes in assignment or market adjustments; benefits, and administrative titles as may become necessary or appropriate as a result of subsequent events or circumstances occurring during such fiscal year; and that such adjustments be reported subsequently to the Board of Trustees.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"-- Mr. Bryan, Judge Connally, Mr. Laskey, Mr. Latta, Mr. Mahaney, Mr. Medlin, Ms. Newell, Mr. Noe, Mr. Stroh. The motion was approved with nine affirmative votes.

Proposed 1994-95 Agreement with Student Legal Services, Inc.

President Olscamp explained that the University's relationship with Student Legal Services, Inc. consists only of a contractual agreement for space rental and fee billing and collection services. The Student Legal Services attorney is not an employee of the University; he is employed by the Student Legal Services Board of Directors.

No. 51-94 Mr. Noe moved and Ms. Newell seconded that the Board of Trustees approve the proposed 1993-94 Agreement with Student Legal Services, Inc.

In response to a question raised by Trustee Latta, President Olscamp explained that there is no difference between this agreement and the one for 1993-94. USG passed a resolution seeking to lengthen the term of the SLS agreement to three years rather than the current one year, but it was felt after careful discussion with Nancy Footer, more time is required to review that proposal. It is, therefore, being recommended that the same agreement be renewed for one more year.

Proposed Agreement For 1994-95

This Agreement is made by and between Bowling Green State University (hereinafter called "BGSU") and Student Legal Services, Inc. (hereinafter called "SLS").

WHEREAS, SLS is providing legal services to the students of BGSU for a per student fee approved solely by the Trustees of BGSU; and

WHEREAS, BGSU is willing to provide SLS with certain services including billing and collection of student legal services fees, as well as renting office space to SLS in BGSU's University Union; and

WHEREAS, the parties hereto desire to set forth their agreement on said matters.

NOW, THEREFORE, it is agreed by and between the parties as follows:

1. BGSU will provide services to SLS which include bills to students for legal services fees and the collection of such fees for which SLS agrees to pay BGSU the sum of \$2,000.00 for the fiscal year beginning July 1, 1994 and ending June 30, 1995, payable in quarterly installments.

2. BGSU will rent to SLS approximately 432 square feet in the University Union for an annual rental of \$3,400.00 (or \$7.87 per square foot for additional space, if available, and if such rental is agreed to by the University) for the term July 1, 1994 through June 30, 1995. The leased space shall be available for the operation of SLS at the times BGSU's University Union is open for student use.

3. This Agreement shall be governed and construed in accordance with the laws of the State of Ohio, and is for a term of one year beginning July 1, 1994.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the 1st day of July, 1994.

Witnessed:

BOWLING GREEN STATE UNIVERSITY

By: _____
John C. Mahaney, Jr., President
University Board of Trustees
STUDENT LEGAL SERVICES, INC.

By: _____
Rodney Wichman, Chair
Board of Directors

The Board Secretary conducted a roll call vote with the following results: Voting "yes"-- Mr. Bryan, Judge Connally, Mr. Laskey, Mr. Latta, Mr. Mahaney, Mr. Medlin, Ms. Newell, Mr. Noe, Mr. Stroh. The motion was approved with nine affirmative votes.

Proposed Improvement Projects To Be Funded

No. 52-94 Mr. Noe moved and Ms. Newell seconded that approval be given to the allocation of funds for the following Improvement Project totaling \$14,000.

Other Auxiliaries

BOOKSTORE

1) Repair Hydraulic Lift - Loading Dock \$ 14,000.00

The Board Secretary conducted a roll call vote with the following results: Voting "yes"-- Mr. Bryan, Judge Connally, Mr. Laskey, Mr. Latta, Mr. Mahaney, Mr. Medlin, Ms. Newell, Mr. Noe, Mr. Stroh. The motion was approved with nine affirmative votes.

ELECTION OF OFFICERS - 1994-95

Dr. Barber announced the election results. Judge C. Ellen Connally elected President, John A. Laskey elected Vice President and Dr. Lester Barber re-elected Secretary of the Board of Trustees for 1994-1995.

Judge Connally presented Mr. Mahaney with a gavel plaque from the Board of Trustees as recognition of and in appreciation for his service as Chair of the Board for the last two-years.

OTHER ITEMS

Proposed Board of Trustees Schedule of Meetings for 1994-95

Judge Connally stated that there have been discussions among members of the Board to try holding meetings on a one-day basis, whenever possible.

No. 53-94 Mr. Noe moved and Mr. Stroh seconded that approval be given to the Proposed Board of Trustees Schedule of Meetings for 1994-95. The motion was approved with no negative votes.

Board of Trustees
Proposed Schedule of Meetings - Fiscal 1994-95

Note: Each meeting will be subject to cancellation if necessary.

1994

(*)	OCTOBER 7	FRIDAY	10:00 A.M.
(#)	DECEMBER 16	FRIDAY	2:30 P.M.

1995

(#)	FEBRUARY 3	FRIDAY	2:30 P.M.
(*)	MARCH 31	FRIDAY	10:00 A.M. (Firelands)
(#)	MAY 5	FRIDAY	2:30 P.M.
(#)	JUNE 30	FRIDAY	2:30 P.M.

Commencements scheduled on the following dates during 1994-95:

AUGUST 6, 1994	SATURDAY	9:30 A.M.
DECEMBER 17, 1994	SATURDAY	10:00 A.M.
MAY 6, 1995	SATURDAY	10:00 A.M.

- (*) Indicates that committee sessions will be held on the afternoon preceding the regularly scheduled Board of Trustees meeting.
- (#) Indicates that committee sessions will be held on the morning preceding the regularly scheduled Board of Trustees meeting.

Sponsored Grants and Contracts Awarded: March 1994

No. 54-94 Mr. Noe moved and Mr. Bryan seconded that grants and/or contracts in the amount of \$828,623.93, for the month of March, 1994, be accepted and expenditures applicable thereto in that amount be authorized. The motion was approved with no negative votes.

GRANTS AND CONTRACTS AWARDED
for the Month Ending March 31, 1994

I. RESEARCH

A. Federally Sponsored

Physics/Ast.	J. Laird	NSF	\$ 40,060.00
Biological Sci.	J. Yoon	NSF	<u>131,278.00</u>
Total Federally Sponsored Research			\$171,338.00

B. Privately Sponsored

Biological Sci.	W. Hann	Lebensmittal Consulting	\$ 10,000.00
	R. Noble	CIESIN	<u>7,500.00</u>
Total Privately Sponsored Research			\$ 17,500.00

II. INSTITUTES AND WORKSHOPS

EDFI	F. Pigge	M.H. Jennings Foundation	\$ 29,000.00
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III. PUBLIC SERVICE GRANTS AND CONTRACTS

CEAP	Reed/Russell	Ohio Dept. of Education	\$100,000.00
CHHS	B. Keeley	Ohio Dept. of Health	12,500.00
WBGU-TV	P. Fitzgerald	Ohio Ed. Brdcst. Net.	<u>150,000.00</u>
Total Public Service			\$262,500.00

IV. PROGRAM DEVELOPMENT AND INNOVATION

Business Education	R. Berns	Ohio Dept. of Education	\$ 16,180.00
English	B. Edwards	Bowling Green City Schools	<u>3,546.93</u>
Total Program Development and Innovation			\$ 19,726.93

V. EQUIPMENT

(No Activity)

TOTAL SPECIAL GRANTS AND CONTRACTS	\$ 500,064.93
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VI. STUDENT AID GRANTS

FASE	C. McRoberts	USED (PEGG Program)	\$328,559.00
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TOTAL ALL GRANTS AND CONTRACTS	<u>\$828,623.93</u>
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REPORT - GENERAL

Robert L. Martin, Vice President for Operations

Mr. Martin began his report on campus lighting by describing the mission of the Operations area: "Within resources available, to provide an optimal environment for faculty, staff, students and visitors as it relates to the teaching, learning, working and living environment." Although it is a rather broad statement, it encapsulates the role of the Operations area to create the best possible environment it can for people involved with BGSU. More specific and more germane to the presentation topic is that of providing a safe and secure environment of which lighting is a key element.

Crime and security have become major national issues. In higher education, that came to a critical point in 1986 with the Lehigh Report and the Cleary Bill. This evolved into what is now known as Title II of the Crime Awareness and Campus Security Act of 1990, and an integral part of that act was the Student Right to Know and the Campus Crime Reporting Act. One of the things that this bill required is a uniform method of reporting crime on campus and a uniform method of informing our constituents of that information. All of this tends to heighten the awareness of safety and security on campuses.

Vice President Martin characterized the university's safety and security program as consisting of two elements: (1) personal safety, the ability to move about in the environment with a relative degree of safety, and (2) physical security on campus. He reviewed some of the personal safety programs at the university: certified public safety officers; the Public Safety Liaison Program in which each residential unit is assigned an officer as a liaison to discuss safety and security issues; an extensive student orientation and training program; the shuttle system; the Student Escort Program; emergency telephone system; the bicycle patrol. The physical side of campus security includes such things as the traditional fire alarm systems; the master key system; a new electronic access control system where moderately limited access to facilities can be provided while at the same time maintaining a record of individuals who seek that access. There is also a lot of student involvement in security as well. Students were the initiators of the escort program; student officers are involved in the Campus Security Officers Program; and student night guards physically control residence halls in the off hours.

The external lighting program is another essential element in Operations' role to provide a safe and secure environment. In the late 1970s after the Federal Energy Act of 1978, there were strong efforts at reducing utilities to the extent that light bulbs were being pulled out of fixtures and external lighting decommissioned to conserve energy. The need for the lighting programs as a part of security was de-emphasized. By the mid-1980s, this had created a severe setback to external lighting programs for most major institutions. Since that time there has been an evolution.

In 1989 the university began converting its existing systems to high pressure sodium, the type of lighting used for enhanced illumination efficiency and minimization of purchased electricity. This was the first major project toward enhanced external lighting since the energy crisis, and a great deal of the inner campus was converted during 1989. Although there have been some pretty dire budget times since then, the university has continued to make progress in its lighting program. Lighting projects have been built into recent capital improvement projects to enhance lighting surrounding the respective building sites. A number of parking lots have also received enhanced lighting. Today the cost of maintaining the current campus lighting program is about \$250,000 annually.

A strong integrated lighting inspection program was implemented over a year ago. Student representatives and university personnel make monthly inspections to identify fixtures in need of repair and areas where additional lighting may be needed.

About \$150,000 in capital budget funding was set aside this past fall for an upgrade project, which is expected to begin this summer. That project will include areas like the Ridge Street corridor, the Merry Street swap with the city, and a lighting system from the Field House down Merry Street. Another \$200,000 - \$300,000 is being set aside from the upcoming capital budget to address lighting needs that have been jointly identified between university personnel and student groups as needs around the campus.

A critical element that had been missing from the university's lighting program was some type of lighting standard. Since there are no published standards for university campuses and there was nothing appropriate from commercial counterparts, an empirical approach through input from student groups and university technical personnel was used to create a standard. First, the campus was categorized into three types of areas: (1) parking, (2) general walkways, and (3) high pedestrian traffic corridors. Students then helped identify what they felt was sufficient lighting for each of these areas. A lighting standard of half of a foot candle or five lux in today's technology was determined to be appropriate.

Vice President Martin concluded his report by stating that the Operations area has set itself in a direction for the successful accomplishment of its mission for providing an optimal work, living, teaching and learning environment for Bowling Green State University faculty, staff, students and visitors.

REPORTS - CONSTITUENT REPRESENTATIVES

Faculty Representative - Benjamin Muego

Dr. Muego thanked the Board on behalf of the faculty for the 3% increase it approved, although it is slightly less than what the Faculty Senate recommended. He expressed strong reservations on behalf of the faculty on the proviso that the salary increment be distributed on a 50-50 basis -- 50% across the board and 50% merit, and the potential for a largely merit-based faculty salary distribution in the future. While the Board's rationale behind its decision is worthwhile and commendable -- reward productive faculty, shake up the dead wood, help the junior faculty, etc. -- the results may actually turn out to be the opposite. Dr. Muego explained that in more than eight years of discussion on the subject, the Faculty Welfare Committee and the Senate Executive Committee found that in most departments the so-called stars or most productive members are senior faculty, and merit instruments which are not always objective are usually drawn up by the most influential senior faculty and are often skewed to favor the latter group. The 50-50 distribution also works against temporary full-time faculty who are often the least paid and will not have as much incentive to publish or render meritorious service -- two of the three determinants of merit. The Faculty Welfare Committee believes that the distribution formula approved by the Board will take the scarce resources away from the bottom half of the faculty and transfer it to the so-called stars who are already better paid. Dr. Muego stated that the Faculty Senate, since 1987-88 when Ralph Wolfe was chair, has consistently and overwhelmingly voted in favor of the 60/40 distribution for a very good reason. The Faculty Senate believed then and believes now that the 60/40 formula is the most equitable distribution formula under the circumstances and will benefit the greatest number of faculty, including full-time faculty and full-time temporary faculty, who are usually at the bottom of the salary scale and have little or no prospect for further advancement. Dr. Muego suggested that the Board of Trustees keep the issue of salary distribution open, perhaps even revisited next year or keep it open before institutionalizing it as a practice for future years.

Dr. Muego concluded his report by introducing Drs. Behling and MacKinnon-Slaney and thanking the Board for its support during the past two years.

Undergraduate Student Representative - Jodi Chappell

In Jennifer Mathe's absence, Trustee Chappell presented the undergraduate student report. Undergraduate Student Government concluded the year with its annual awards banquet on April 25. At this banquet Drs. Ludd, Kelly, and Zwierlein were among those who received honors. This summer Jennifer Mathe will be working on a shuttle system to go downtown and is seeking funding for one trial year. The Faculty Course Indication Booklets will also be subject to some work this summer. Undergraduate Student Government will be working with deans and department chairs to get evaluations into classrooms by the end of fall semester. The Academic Affairs Committee worked hard this past year on this project but was unable to publish a booklet this semester; it plans to publish two books next year and feels it will be more representative and statistically sound than in past.

Graduate Student Senate Representative - Anupam Trivedi

The Graduate Student Senate passed a bill requesting the university to extend Health Center hours into the evening at least once a week. This would allow many part-time graduate students to make use of the facility. Graduate Student Senate also passed a bill requesting the university to evaluate the possibility of a pre-final study period in the academic calendar. Mr. Trivedi thanked JoAnn Kroll for her patience and cooperation during the past year and introduced David Vaillancourt, new GSS president.

EXECUTIVE SESSION

Chair Mahaney announced that in keeping with the provisions of the state's "sunshine law" and Amended Section 121.22 of the Ohio Revised Code, he proposed that members meet in an executive session for the purpose of considering a public employment matter and conferring with an attorney concerning disputes/pending court action. He requested that members meet in executive session in the Chart Room with the session expected to last approximately 20 minutes; the regular meeting to be reconvened at that time to take action if necessary and for the purposes of adjournment.

No. 55-94 Mr. Mahaney moved and Mr. Stroh seconded that members of the Board of Trustees meet in an executive session to consider a public employment matter and to confer with an attorney concerning disputes/pending court action.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"-- Mr. Bryan, Judge Connally, Mr. Laskey, Mr. Latta, Mr. Mahaney, Mr. Medlin, Ms. Newell, Mr. Noe, Mr. Stroh. The motion was approved with nine affirmative votes.

The regular meeting recessed at 11:40 a.m. and the members moved to the Chart Room for executive session.

Chair Mahaney reconvened the regular meeting at 12:15 p.m. and announced that members had met in executive session for 35 minutes for the purpose of considering a public employment matter and conferring with an attorney concerning disputes/pending court action. No formal action was taken.

No. 56-94 Mr. Noe moved and Mr. Bryan seconded that the total salary pool be increased by \$12,000 for the salaries of the continuing Vice Presidents of the University for fiscal year 1994-95 and that amount may not be exceeded without approval of the Board of Trustees; that the President shall consult with the Finance Committee of the Board in setting the salaries; and that the distribution of the pool to the continuing vice presidents shall be on the basis of 100% merit.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"-- Mr. Bryan, Judge Connally, Mr. Laskey, Mr. Latta, Mr. Mahaney, Mr. Medlin, Ms. Newell, Mr. Noe, Mr. Stroh. The motion was approved with nine affirmative votes.

No. 57-94 Judge Connally moved and Mr. Medlin seconded that the Board of Trustees of Bowling Green State University hereby approves the salary of \$145,116, which constitutes a 3% increase, for the President of Bowling Green State University for the fiscal year 1994-95.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"-- Mr. Bryan, Judge Connally, Mr. Laskey, Mr. Latta, Mr. Medlin, Ms. Newell, Mr. Stroh; voting "no" -- Mr. Mahaney, Mr. Noe. The motion was approved with seven affirmative votes.

ADJOURNMENT

The meeting was adjourned at 12:20 p.m.